mylio photos

VERSION 24.5

QUICK START GUIDE

**EXPLORE THE BENEFITS OF
MYLIO PHOTOS AND MYLIO PHOTOS+**

# TABLE OF CONTENTS

INTRODUCTION

WHAT IS MYLIO PHOTOS?

Mylio Photos makes it easy for you to enjoy browsing and quickly searching even the largest photo library. Blazing speed and customizable AI discovery tools make finding the perfect photo intuitive, fast, and rewarding.

Mylio Photos empowers you to enhance your photo library with rich details about the people, events, and locations in your photos and videos. Plus, you can embed this information so it's easily shareable and ready for future generations.

Mylio Photos is the perfect way to collect everything that matters to you. You can easily organize and enjoy a lifetime of memories in a single, cloud-independent space.

Quick Start Videos
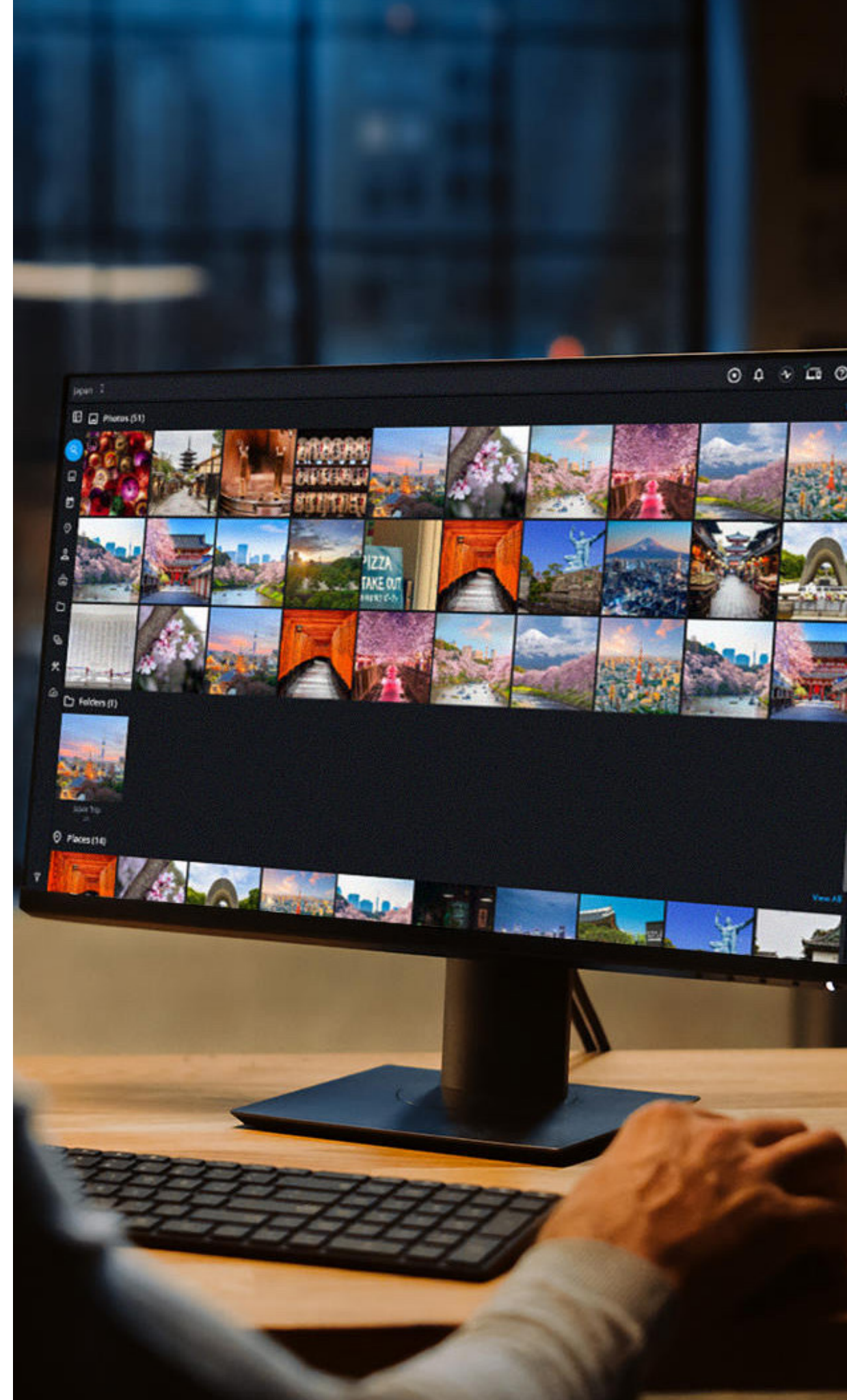
DO EVEN MORE

SHARE AND PROTECT WITH MYLIO PHOTOS+

Mylio Photos+ expands the capabilities of your Mylio Photos library. It's a complete solution that connects your computer, phone, tablet, and hard drives as a single photo library. Browse all your photos from any device, independent of the Cloud.

Your most important memories can be automatically backed up. Use multiple hard drives to protect against the loss or failure of a device. Stop renting storage and use drives you own. All the protection of the Cloud, with faster speed and improved privacy at a predictable cost.

With **SpaceSaver** technology, Mylio Photos+ can use optimized images for your portable devices. These lightweight files are fully editable and shareable, but let you fit up to **15x more photos**. Store a lifetime of memories even on a smartphone.

Quickly find your most important memories and share them with those you love. **Mylio Photos+** is an all-in-one ecosystem for your family's photo and video archive. It's the only plan you need to organize and protect all your memories.

**Discover
Mylio Photos+**
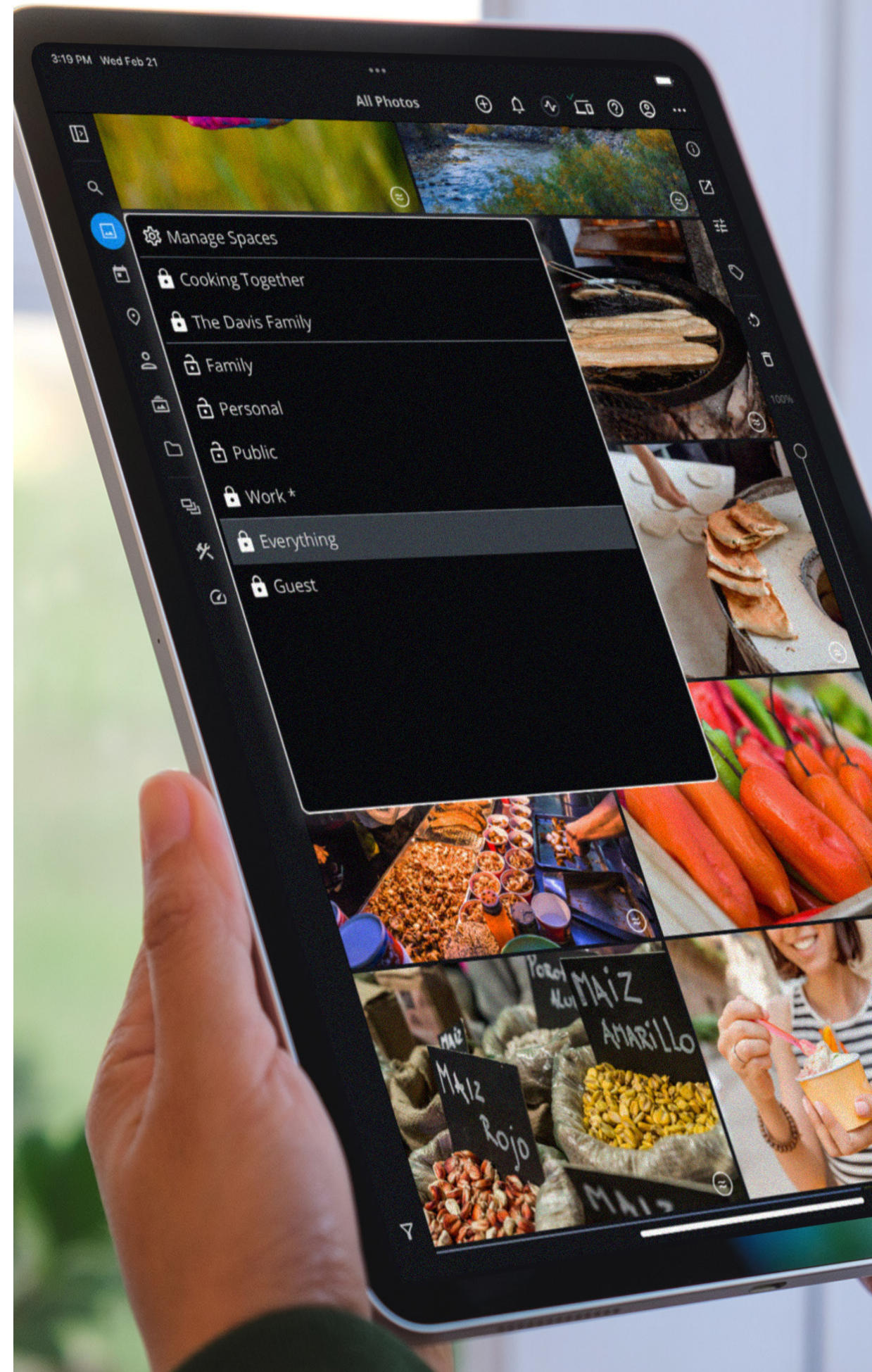
ESSENTIAL FEATURES
MYLIO PHOTOS

GUIDED IMPORT

Easier import for photos, videos, and documents.

Guided Import makes it easier to consolidate your many photos, videos, and documents into a single library.

QUICKFILTERS

Use details embedded inside photos to find and organize your photos and videos quickly. Sort by date, folder, file size, location, person, and camera, just to name a few.
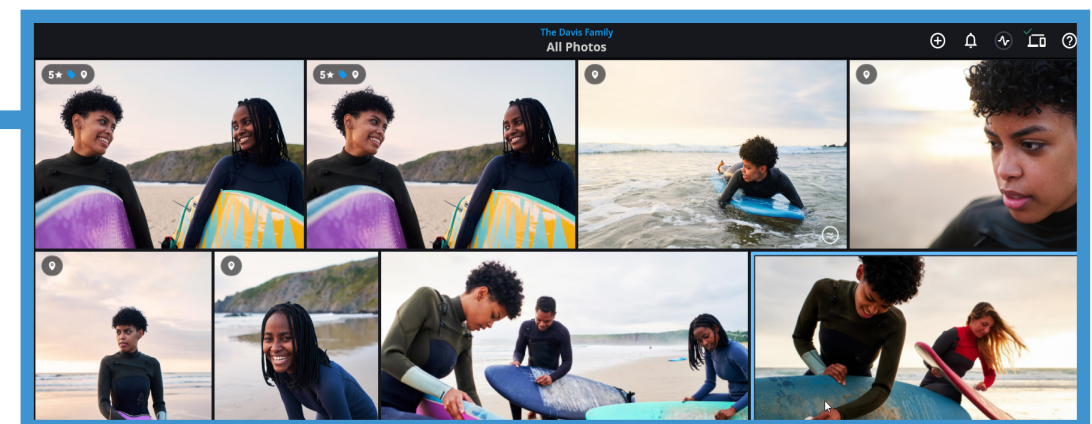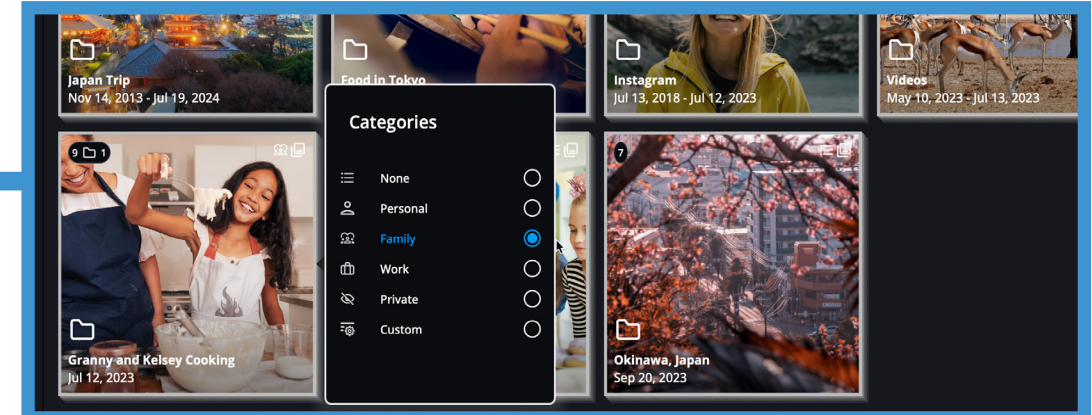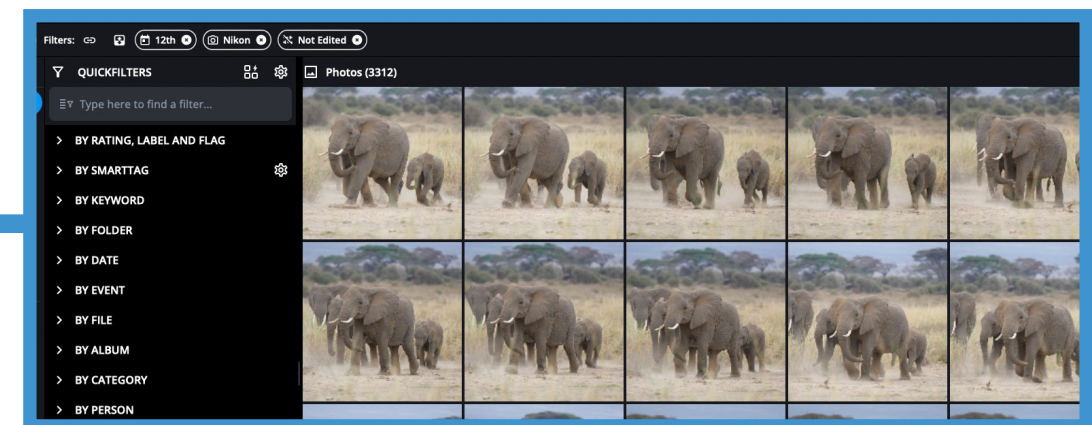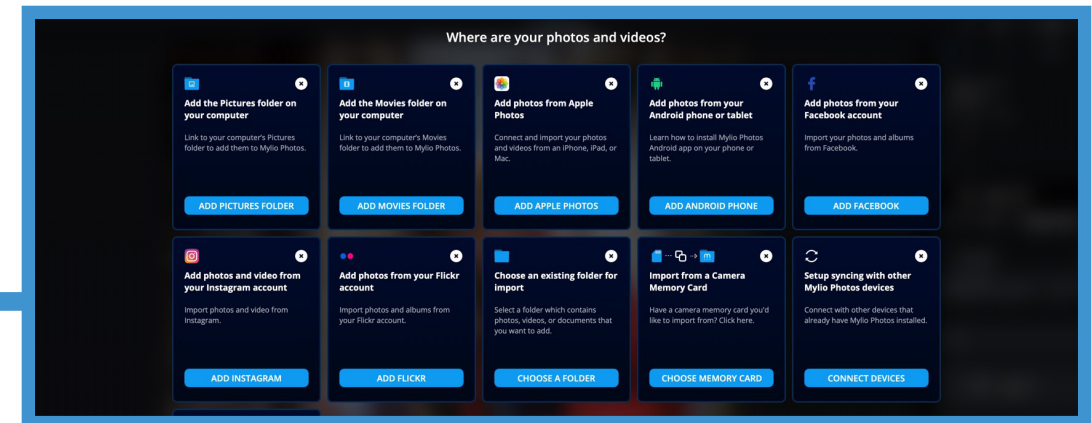

TAP TO CATEGORIZE

Simply tap on a folder, person, or album to sort and organize in seconds. Choose Personal, Family, Work, Private or any custom category.

SPACES

A place for everything... and everything in its place.

Use and create subject-specific views of the Mylio Photos library, making finding and accessing media easier.

ESSENTIAL FEATURES
MYLIO PHOTOS

SMARTTAGS

AI-generated **SmartTags** automatically identify thousands of activities, objects, and visual properties in photos or videos. All analysis is done on-device to ensure your privacy.

DYNAMIC SEARCH

The smartest way to find a specific file.

Using **SmartTags** created on import, Mylio Photos creates a robust **Dynamic Index** of your files which is used when you search faces, on-screen text, geolocation, descriptions, and other Smart Tags.
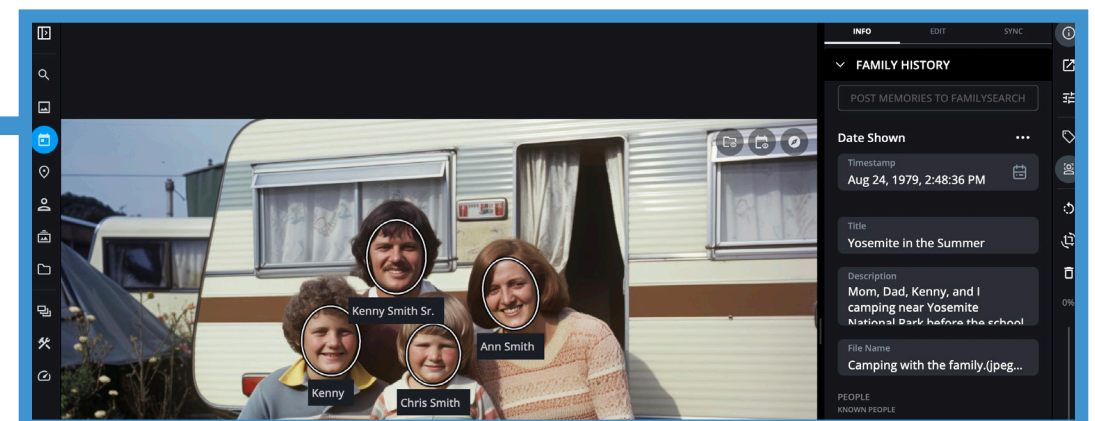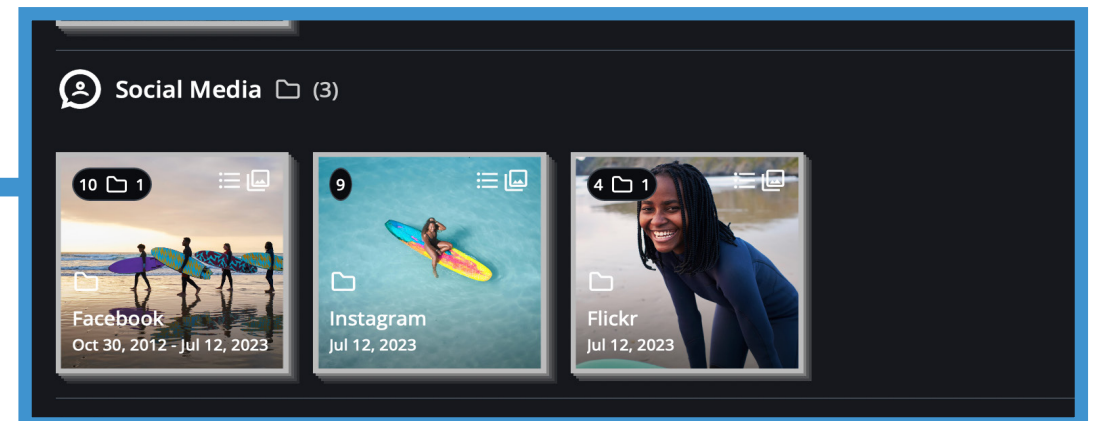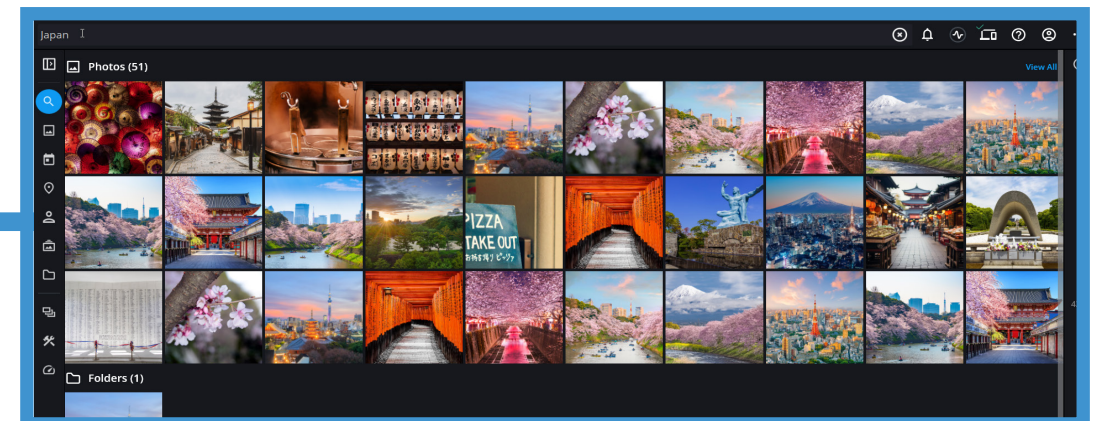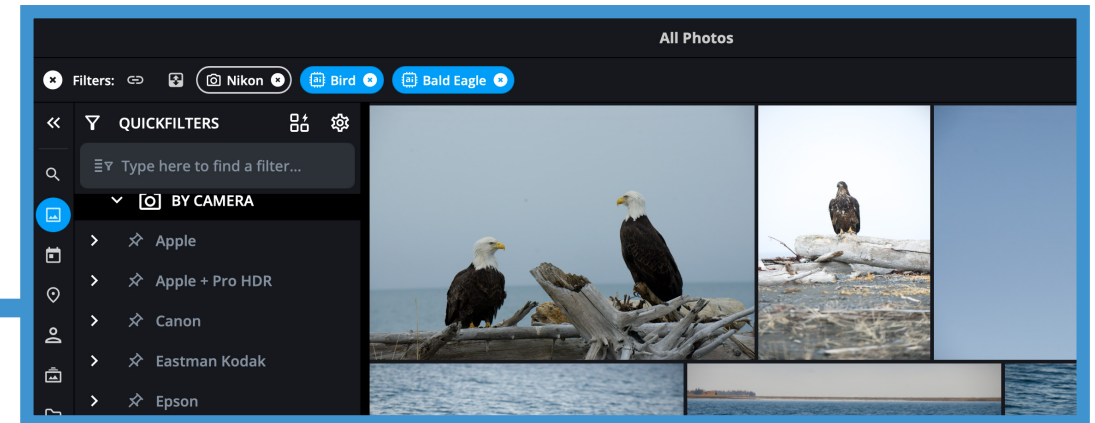

SOCIAL MEDIA GROUP

Reclaim your favorite memories.

It's easy to see and enjoy these special photos. Log in and import from **Facebook**, **Instagram**, and **Flickr**.

FAMILY HISTORY METADATA

Preserve images for the next generation.

With precise control, add or modify essential metadata used by Family History websites and software.

ESSENTIAL FEATURES

MYLIO PHOTOS

LIFECALENDAR™

View your photos as a beautiful photo calendar, shown by the year, month, or day you took them.
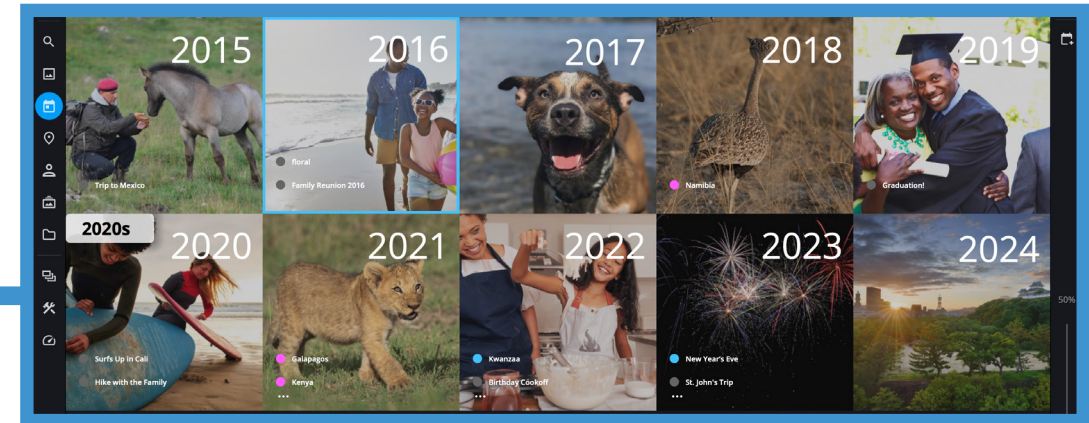
PHOTOEXPLORER

Look up trip and location details embedded in your photos. PhotoExplorer Connections lets you easily connect with a person or a group of people in an image by phone, email or messaging. Click on QuickAction icons on a single image to quickly Show in Folder, LifeCalendar and PhotoExplorer.
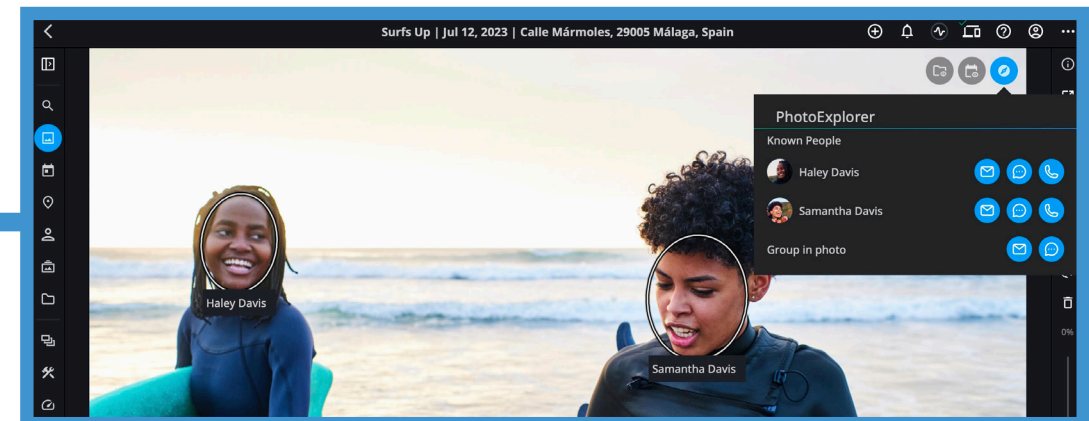
QUICK COLLECTIONS

Get the good stuff even faster by combining **SmartTags** and **QuickFilters** as a recipe. **Quick Collections** then dynamically update as new photos and videos are added to your Remote Control library.

PHOTO DECLUTTER

Search for unneeded similar photos. The **Auto-Mark** tool helps you identify and mark photos based on certain visual properties such as blurry, eyes closed, overexposed, etc.

ESSENTIAL FEATURES

MYLIO PHOTOS+

SECURE PERSONAL NETWORK, NO CLOUD REQUIRED

Access original photos from anywhere with a private, peer-to-peer connection that lets you browse and securely transfer files. photos.
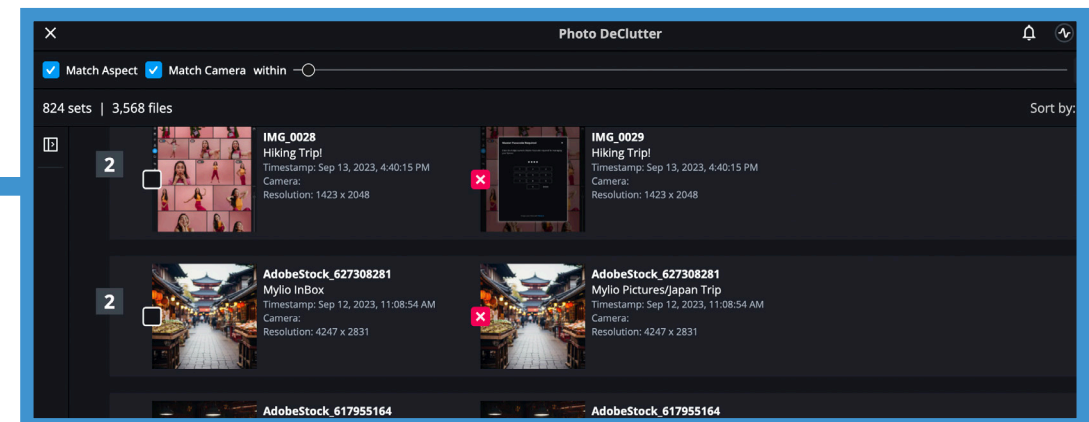
OPTIMIZED IMAGES

With **SpaceSaver** technology, optimized images can store up to **15x** more images and fit even the largest photo library on portable devices. Edit and organize raw files, with metadata, off-line—no Internet or Cloud needed.
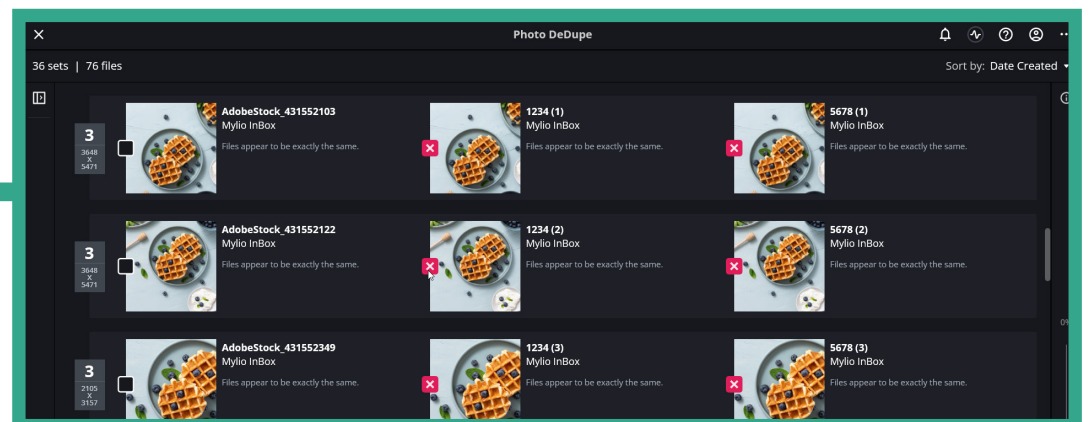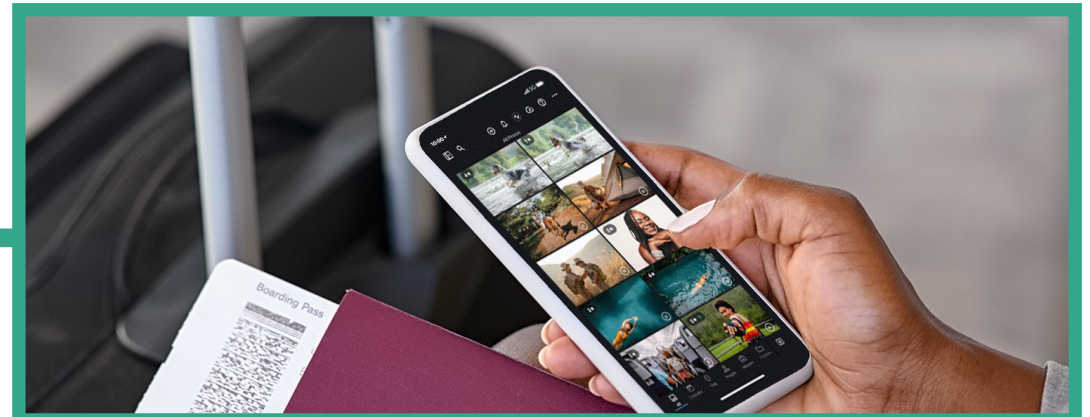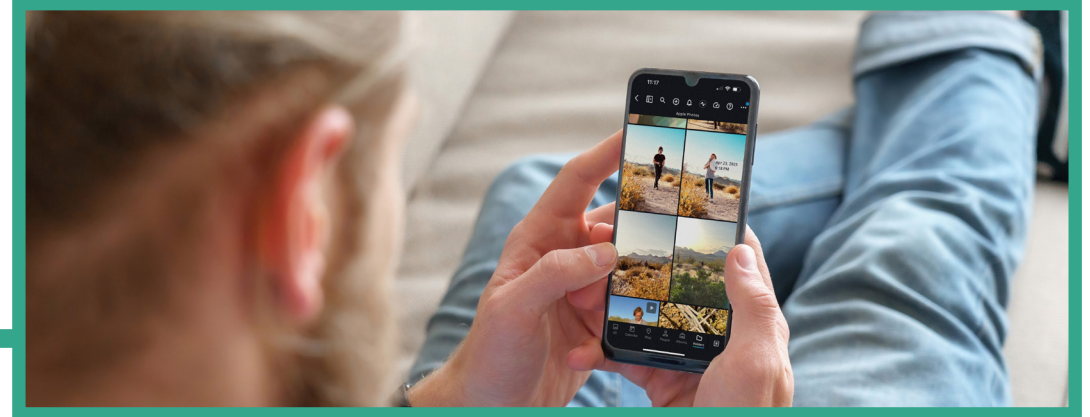
AUTOMATED BACKUP TO MYLIO VAULTS

Never lose an image.

Back up original photos and videos across devices with local protection **Vaults**. Control storage costs and get faster backups.

PHOTO DEDUPE

Easily remove unneeded duplicate files and reclaim wasted disk space with **Photo DeDupe**.

ESSENTIAL FEATURES

MYLIO PHOTOS+

MYLIO DRIVE & MYLIO DRIVE+

A personal and private storage solution that allows Mylio Photos+ to securely store your entire image collection or specific files —optimized files with Mylio Drive or originals with Mylio Drive+— for backup and easy access wherever you go with reliable offsite storage.

SHARED ALBUMS

Sharing photos with greater control.

Create, curate and share semi-private albums with a select audience. Add extra protection with **SafeShare** to remove personal data before posting with **Shareable Links**.

REMOTE CONTROL

**Manage devices in your family or work group.**

Manage and adjust settings on any device connected to your Mylio Photos+ account. Set limits on viewing, sharing, editing, and more.

MORE STORAGE OPTIONS

Turn any portable SSD into a **Travel Drive** to automatically back up recent pictures and have easy access to photos on-the-go. And, iOS devices now support external USB drives for import, storage or backup.
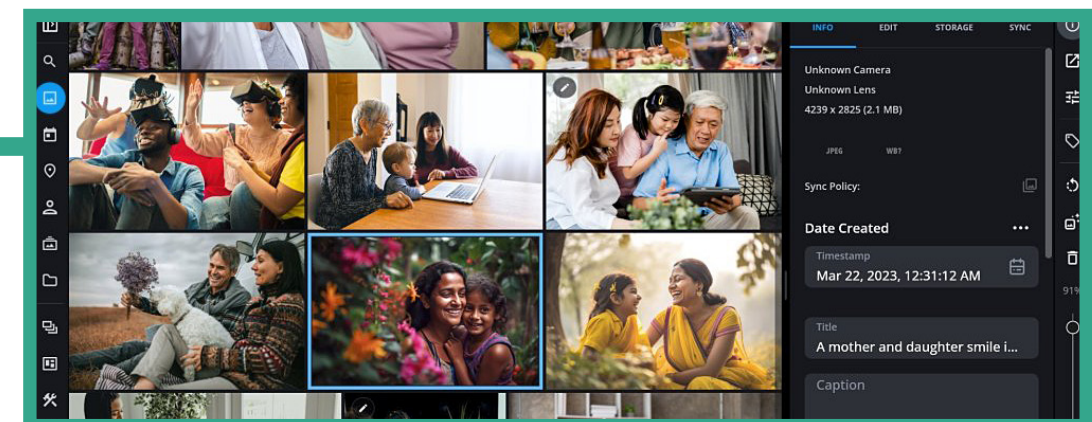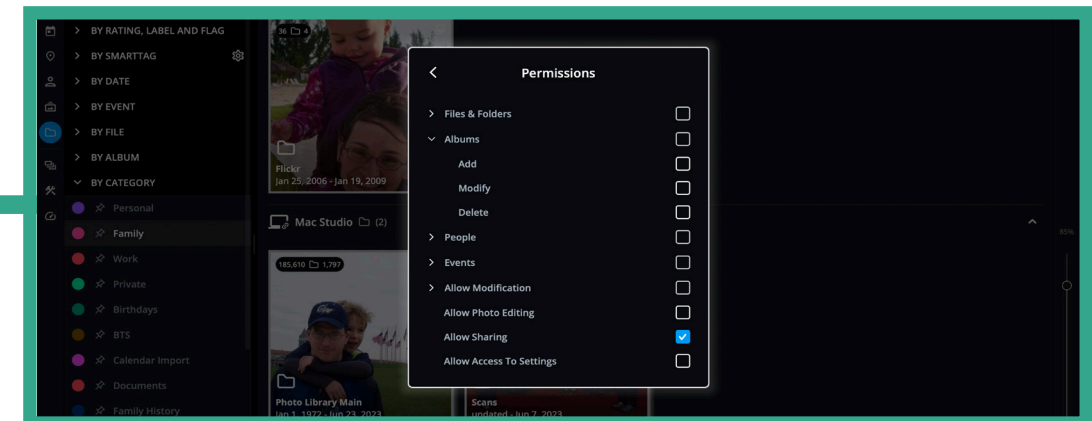
BENEFITS

MYLIO PHOTOS

Mylio Photos is a free desktop and mobile application that lets you view, organize, enhance, and share your photos. It's the fastest and easiest way to search even the largest photo library.

1. Automated organization and AI-powered tools to help find photos quickly. All analysis runs locally on your devices to ensure 100% privacy.

2. Additional organization using face and text recognition, GPS, camera data, and more.

3. View and enjoy images by browsing your collection using the **LifeCalenda**r and **Map** to explore your library by time and place. Browse easily using a variety of views that reflect how the human mind remembers.

4. Visually enhance, crop, and straighten images with essential editing tools.

5. Remove sensitive personal information from your photos before posting to the Internet with **SafeShare**. Helps protect your family's privacy while still leaving your photo library filled with useful metadata.

Fundamentals Course

Getting Started with Mylio Photos

6. Connect your photo library to all your applications and favorite websites with the **Share** and **Open With** menus. Our **Universal Clipboard** makes it easy to copy and paste photos and videos to other apps.

7. Have full access to your photo library — without needing the internet or Cloud. Mylio Photos works with or without an internet connection.

8. Mylio Photos software is available for macOS, Windows, iOS, iPadOS, and Android and provides a consistent experience across all devices.

9. Install Mylio Photos on as many devices as you want to organize and work with the images stored locally on that device.

10. Just **Tap to Categorize** folders, albums or people into clear groups like Personal, Family, Work and Private. Then choose a pre-defined view from **Spaces**, to make finding and accessing media easier.

11. For users who would like to have access to more than one Mylio Photos account, you can now login and seamlessly switch between them.

Welcome to Mylio Photos
Getting Started with Mylio Photos
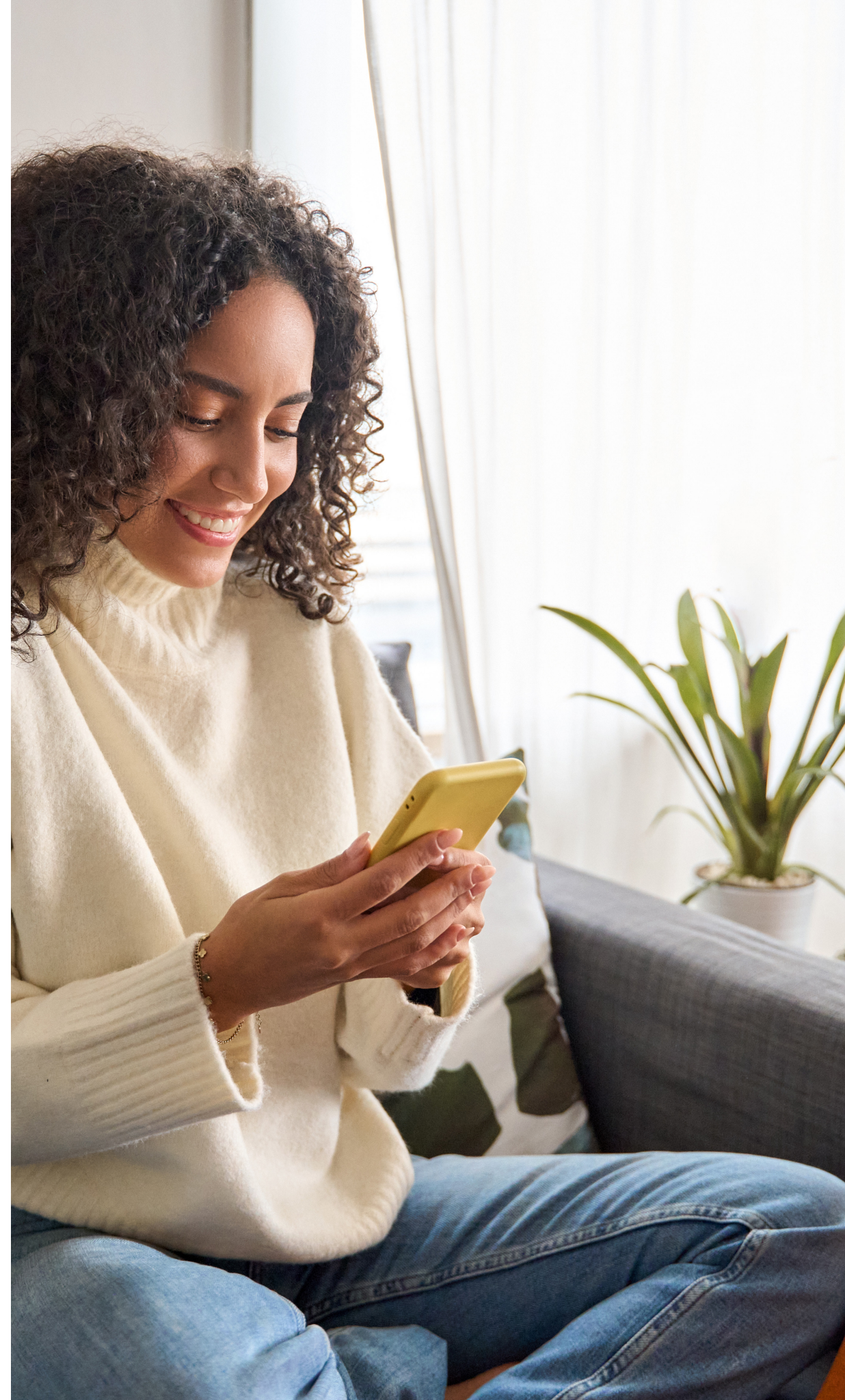
BENEFITS

MYLIO PHOTOS+

Mylio Photos+ is a subscription plan that adds invaluable features to the Mylio Photos application. A Mylio Photos+ membership offers intelligent management and protection for a lifetime of photos and videos. Subscribers can access their entire library from any device and enjoy faster access, comprehensive cleanup tools, and customizable backups for their photo and video library.

1. Rely on a private, personal network that offers increased performance and security. Devices communicate directly with each other to keep your memories safe and secure.

2. Always have full access to your photo library — independent of the internet or Cloud. Mylio Photos+ works with or without an internet connection. Changes sync when your devices reconnect to any network.

3. Fit a lifetime of photos on a phone, tablet, or laptop with **SpaceSaver** technology. Store up to **15x** more images while still being able to edit, share, and even print.

4. Add protection to a photo library with hard drives or devices designated as **Vaults**. Automatically protect your entire library against device loss or failure.

5. Connect to Cloud storage plans from OneDrive, Google or any S3 provider. Mylio Photos+ encrypts your data in the Cloud so only devices signed into your account can view your library.

6. Sync images or folders between devices on-demand for secure transfer of full-quality images.

7. Easily remove exact duplicate files and free up valuable disk space with the **Photo DeDupe** tool.

8. Each Mylio Photos+ plan includes unlimited storage of optimized images on **Mylio Drive**, It's your personal and secure storage space designed to simplify viewing and syncing while on-the-go. **Mylio Drive+** with **SecureCloud** membership offers syncing original-quality photos, videos, or documents. Your storage plan can be smaller than your entire library. All files are encrypted for an extra layer of security.

9. Curate semi-private **Shared Albums**. Images are hosted on non-indexed web pages that make it easy to share viewing and downloads with just those you want. You can strip all personal information with **SafeShare** and decide whether or not to allow downloads.

10. Use **Remote Control** to efficiently manage and fine-tune settings across all devices linked to your Mylio Photos+ account.

11. Turn any external hard drive into a **Travel Drive**. Back up

Discover Mylio Photos+

INSTALLING & ACTIVATING MYLIO PHOTOS

HOW TO LOAD MYLIO PHOTOS ONTO YOUR COMPUTER AND SMARTPHONE

DOWNLOADING AND INSTALLING

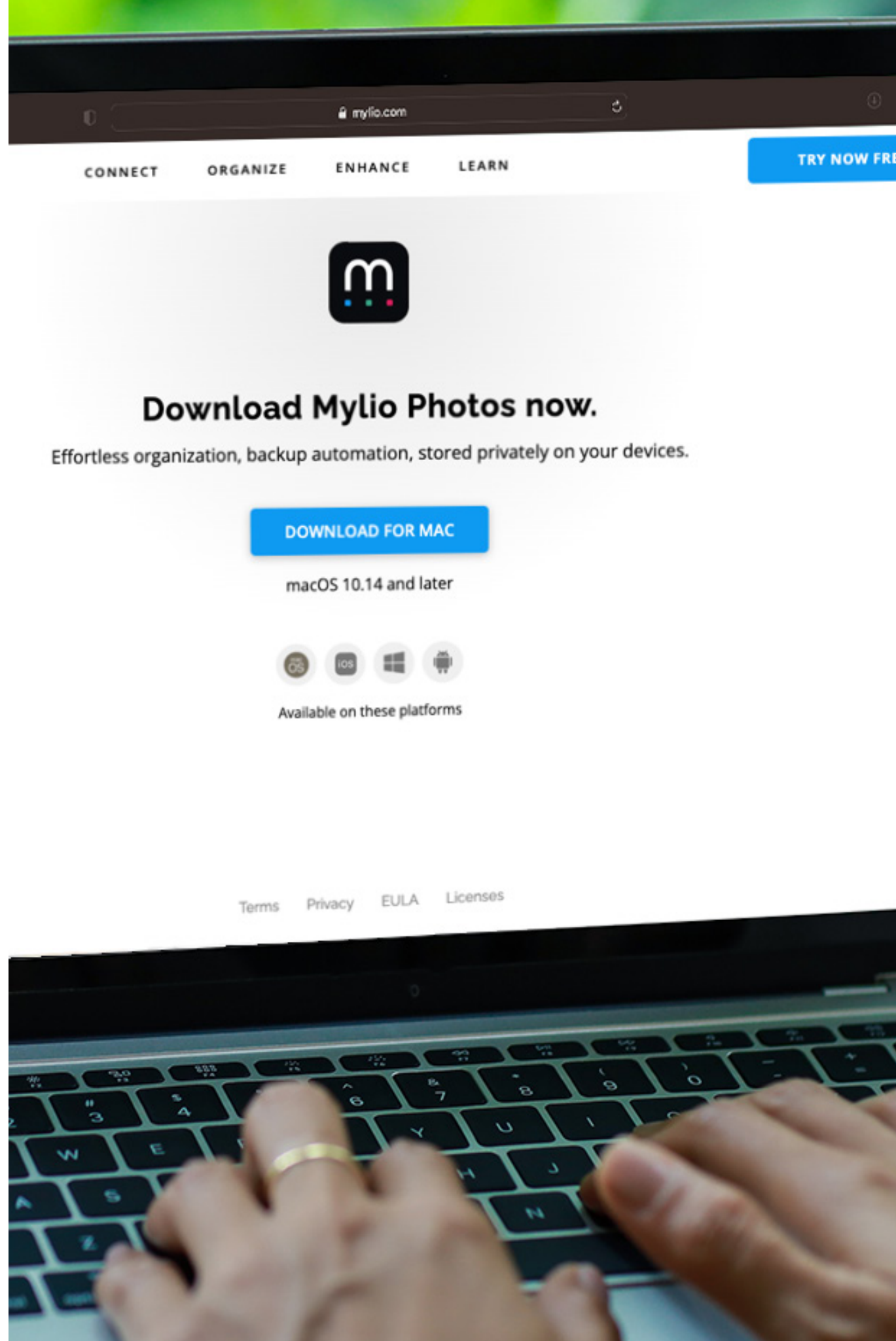**STEP 1**: Go to **mylio.com** and click the **TRY NOW FREE** button.

STEP 2: Enter your email address, then click **Get Mylio Photos**.

STEP 3: Choose the plan that works for you, then click the **Continue with Selected Offer** button.

STEP 4: Enter your billing information, then click the **Start Free Trial** or **Pay** button.

- After entering payment details, an important email will be sent to the email address you provided during checkout. **This email contains your unique license key and instructions for redeeming your license**.

STEP 5: On the Congratulations page, click the **Download Installer** button.

Mylio Photos+ Installation
Getting Started Video Series

Mylio Photos Installation
Getting Started Video Series

STEP 6: **Install** the application for either Windows or macOS.

STEP 7: Once installation is complete, Launch the **Mylio Photos** application and click the **Let's Go** button.

**STEP 8**: Enter your **email address**, then click **Continue**.

STEP 9: **Check your email**.

- In the email message, use the **Click Here to Log In** button, then click the **Launch Mylio Photos** button in your browser; or

- **Copy the code** in your email and **paste it into the Mylio Photos app** window, then press enter or return on the keyboard.

STEP 10: Locate the **License Key** in your purchase confirmation email.

STEP 11: **Copy and paste it into the License Key Field** in Mylio Photos to activate your Mylio Photos+ subscription.

Congratulations! Mylio Photos+ is now installed and ready to use.

Desktop Import
Getting Started
Video Series
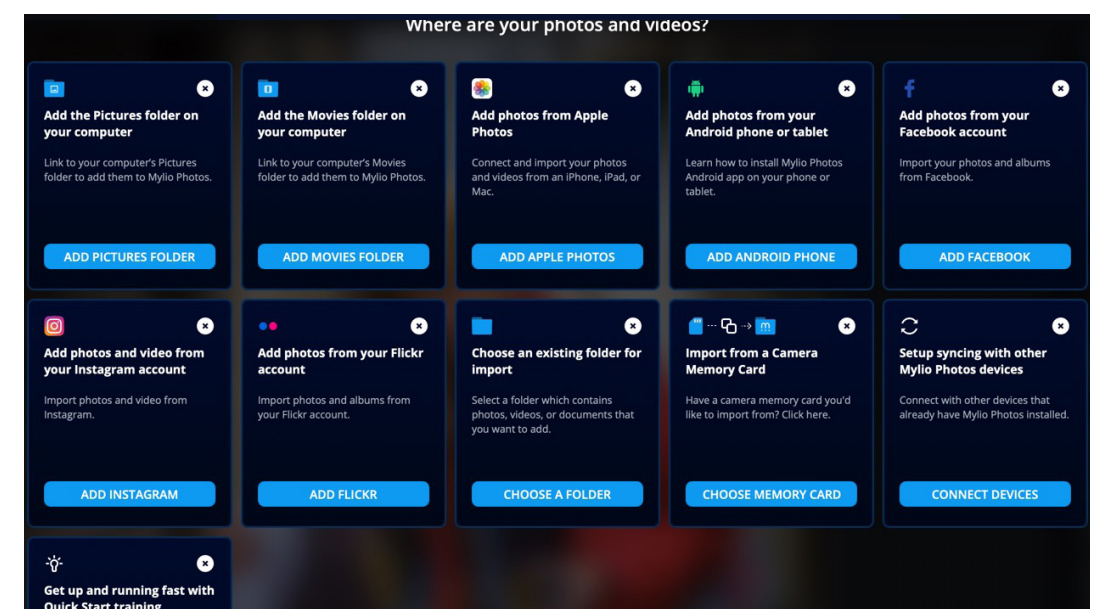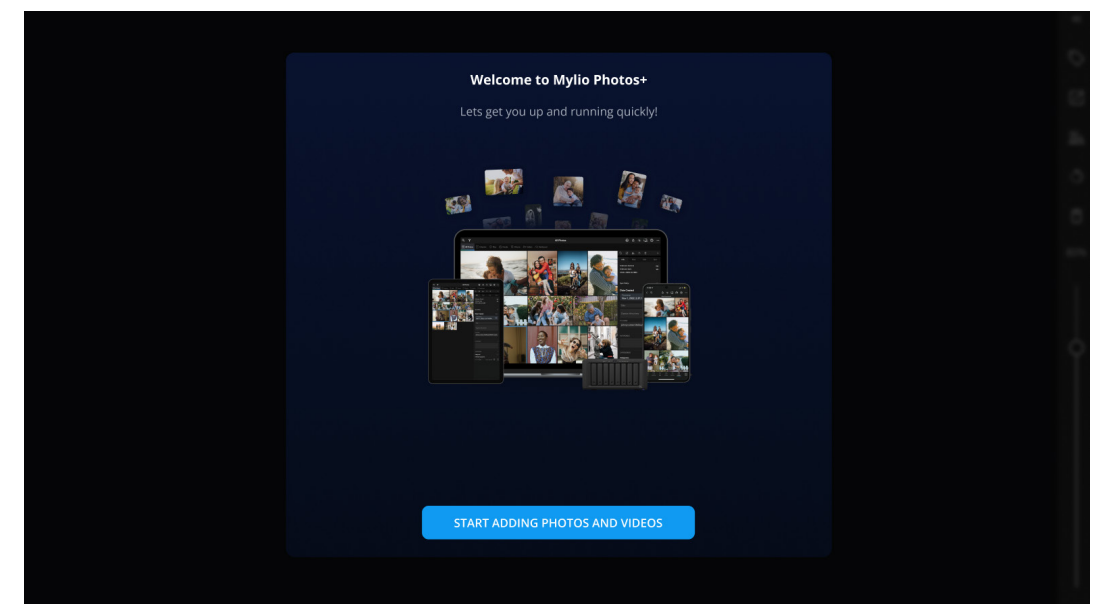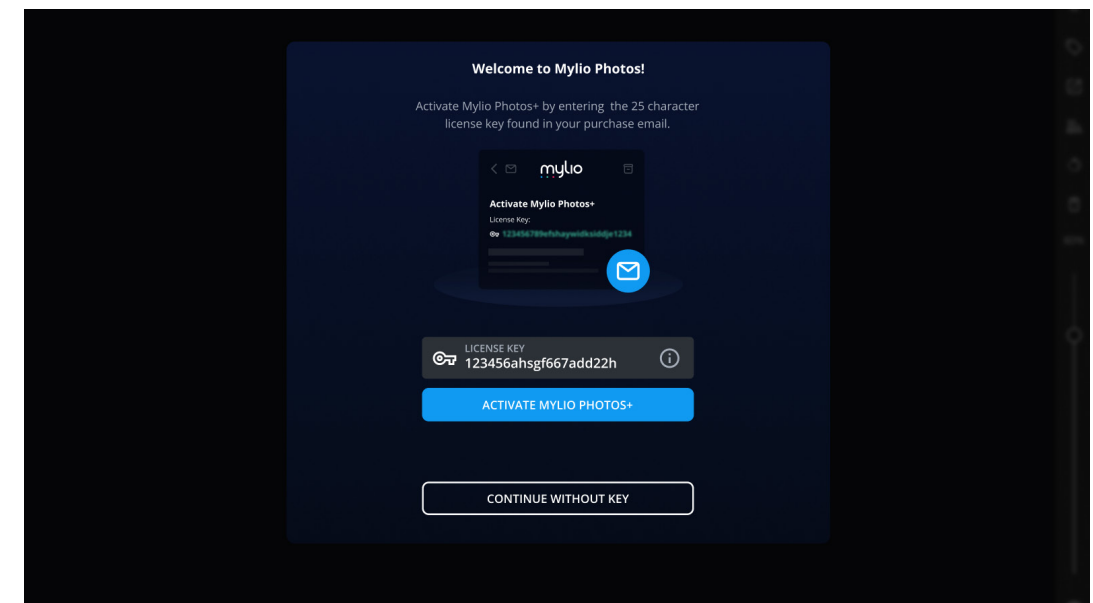
DOWNLOADING MYLIO PHOTOS

INSTALLING ON A SMARTPHONE OR TABLET

STEP 1: Visit the **Google Play Store** (Android) or **App Store** (iOS) and search for **Mylio Photos**. Download and install the app on your device.

STEP 2: Locate the **Mylio Photos** app on your home screen and **tap to launch**. You may need to switch pages to find it.

STEP 3: Click the **Let's Go button**.

Mobile Installation
Getting Started Video Series

STEP 4: Create a private account with a Mylio ID. This ensures only devices you login can see your library. Enter your **email address** then click **Continue**.

STEP 5: Check your **email**.

You'll receive a confirmation email from Mylio. Click on the button that says **CLICK HERE TO LOG IN** or use the **CODE** if the device receiving the email is different from the device from which you are attempting to log into your Mylio account.

STEP 6: Now grant the Mylio Photos app access to photos and videos on your device. **Check** the box and tap **Continue** in order to use photos and videos on your smartphone or tablet.

STEP 7: Click on the **Start Adding Photos and Videos** button. You'll see a guided options screen that will help you add folders, smartphone photos, social media, and more.

Congratulations! You've set up your device with Mylio Photos.
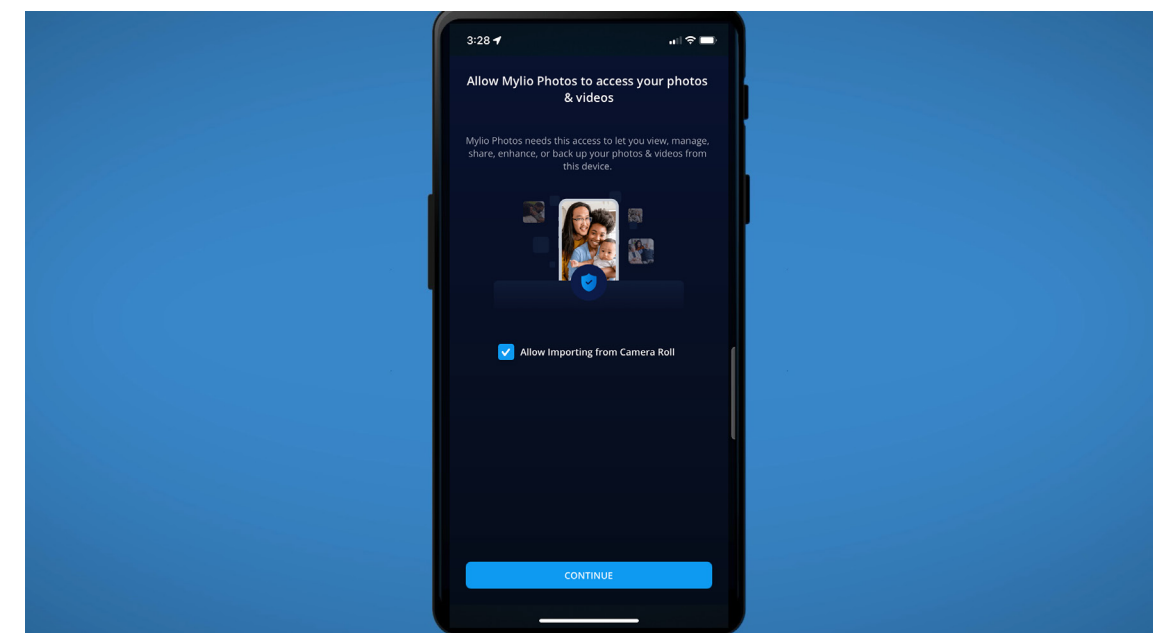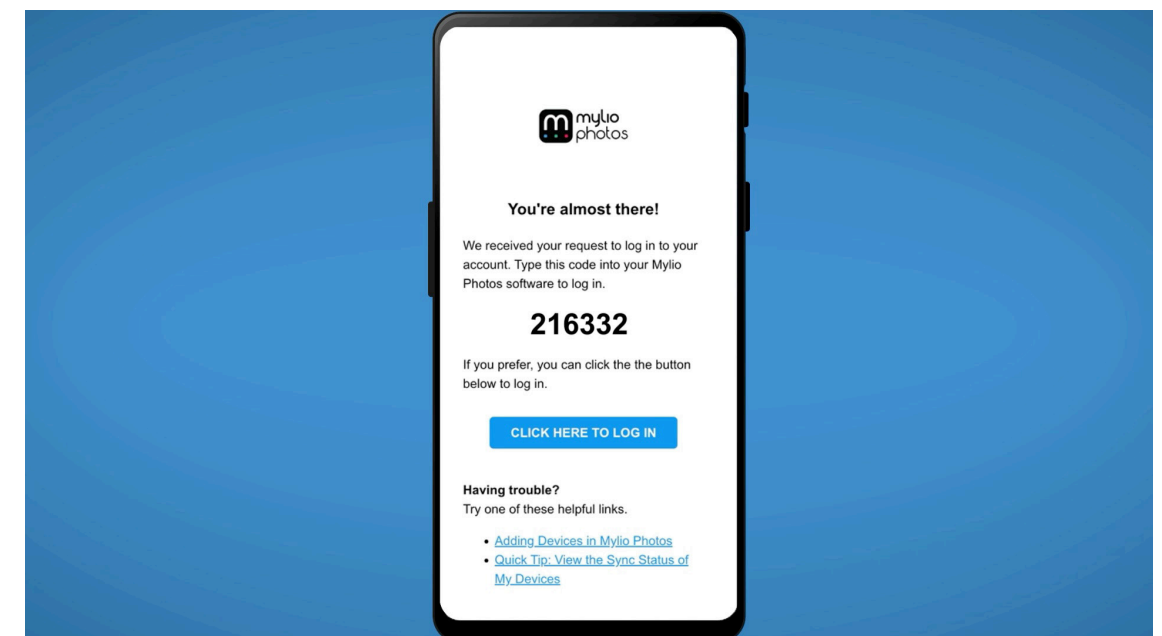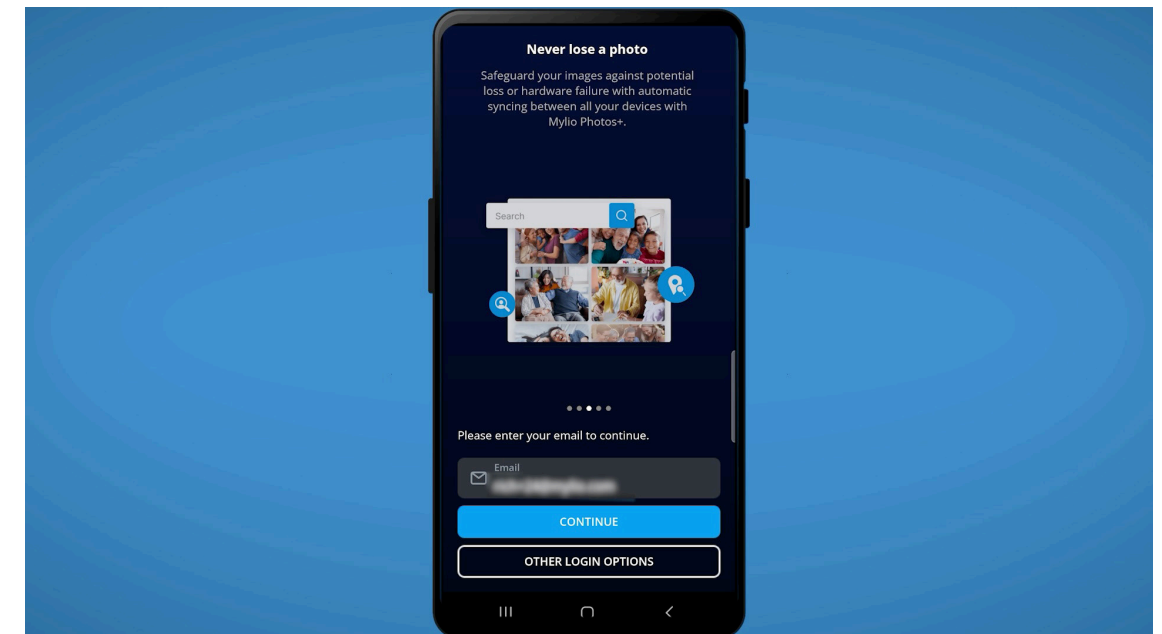
ADDING FILES TO MYLIO PHOTOS

GETTING YOUR MEDIA INTO MYLIO PHOTOS

After installing Mylio Photos it's time to get your photos into your Mylio Photos library. As you do this, the app will start scanning files and indexing them for fast searching.

When getting started, be sure to use the **Guided Import** menu. If you need it again, just click the **Add media** ⊕ button in the **Top App Bar** at the top right of the screen.

Adding media on Mobile

Getting Started Video Series

INSTALLING THE SAMPLE LIBRARY

START USING MYLIO PHOTOS

To get started using Mylio Photos right away, you can easily add (and later remove) a sample library. It's perfect to practice with and it will help you follow along with Mylio Photos training videos.

ADDING THE SAMPLE LIBRARY

In the **Top App Bar**, click the **Help button** and select **More help options**. Choose **Add Sample Library**. Doing this adds a library of images to use when learning how Mylio Photos works.

REMOVING THE SAMPLE LIBRARY

In the **Top App Bar**, click the **Help button** and select **More help options**. Choose **Remove Sample Library**. All sample files will be removed from Mylio Photos.

Note: For review purposes, you are free to make and use screenshots of Mylio Photos with the Sample Library loaded. In this context, all Sample Library photos are licensed and cleared for use. Stand-alone use of Sample Library photos is not permitted.
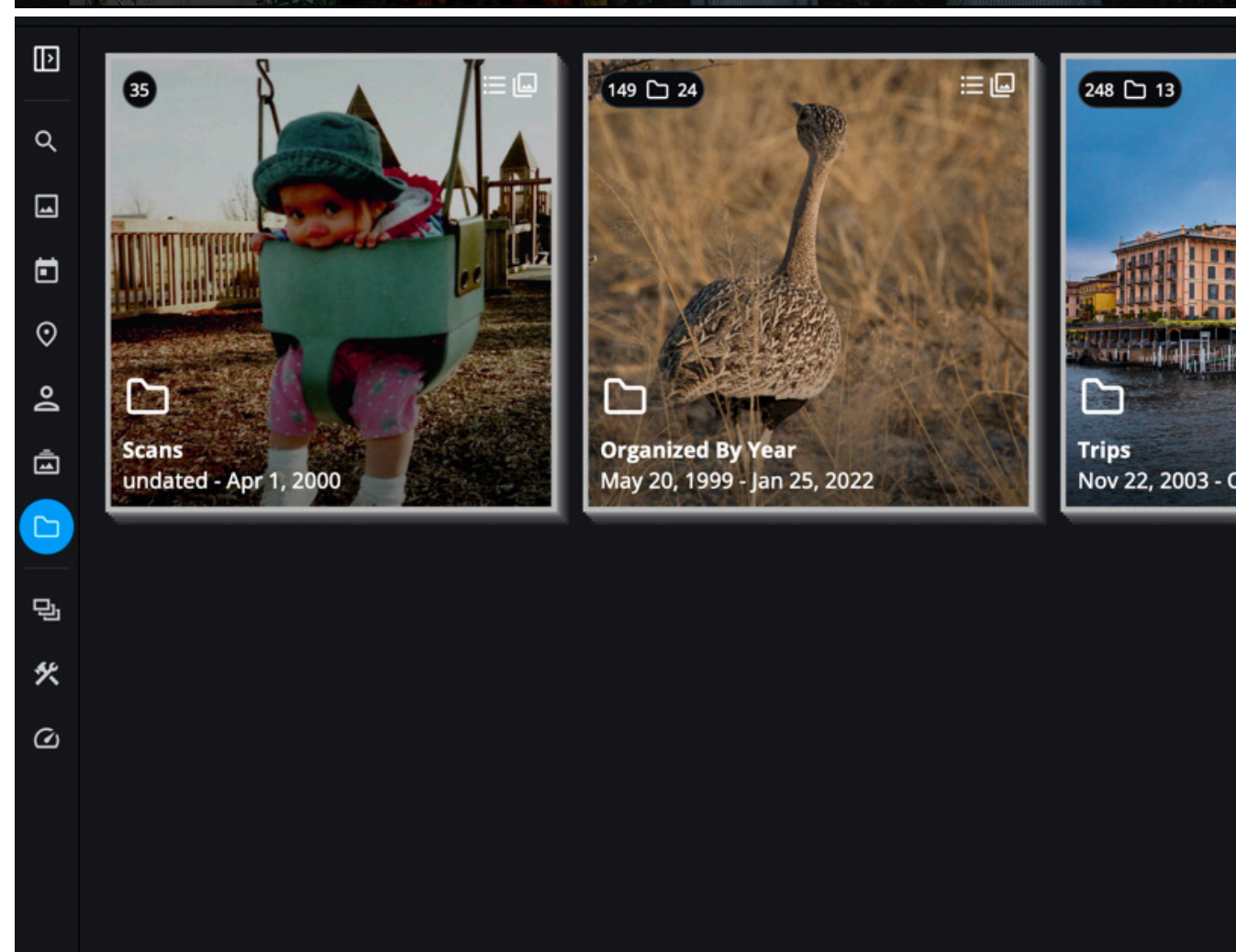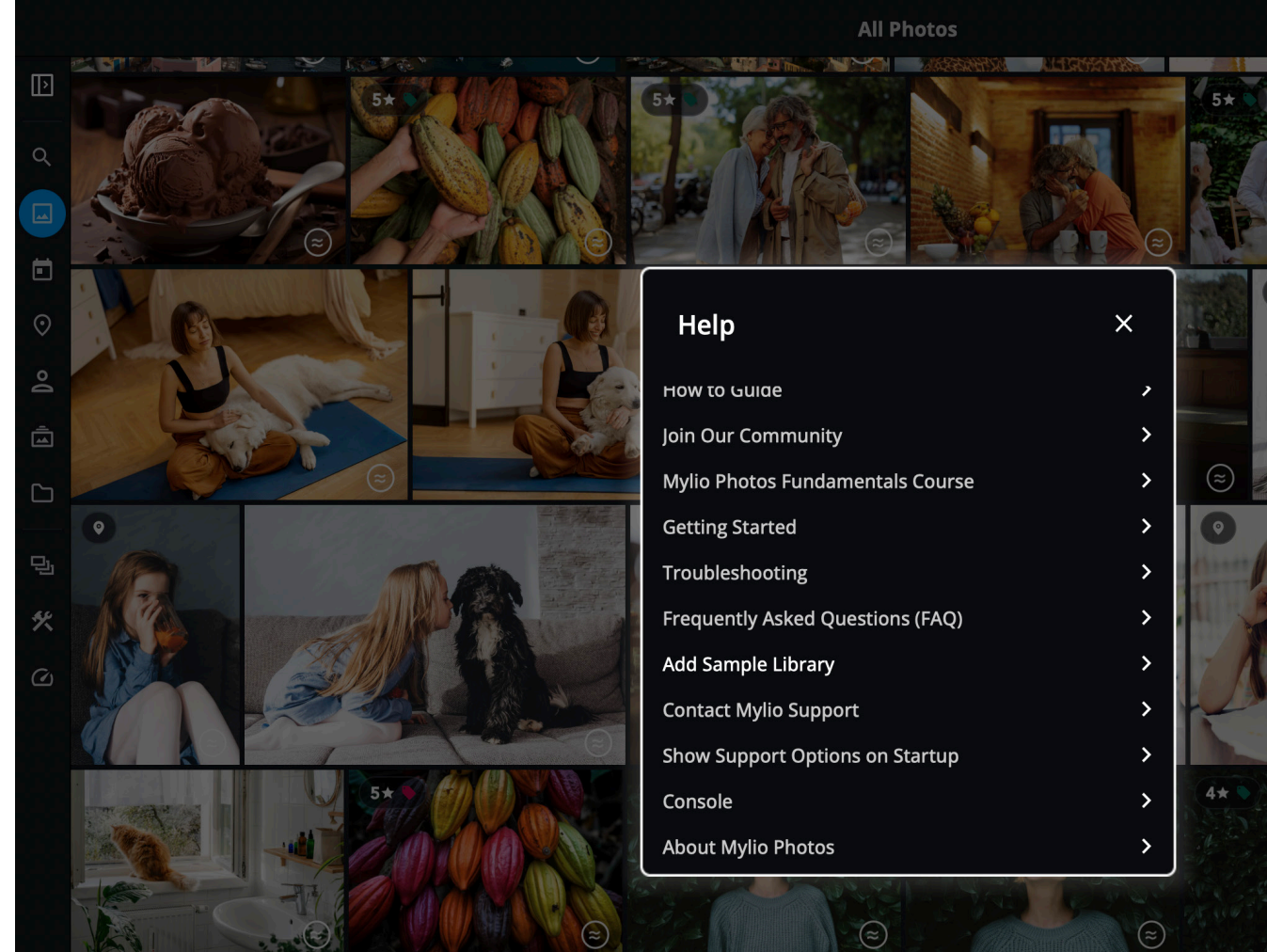
GETTING STARTED

NAVIGATING THE MYLIO PHOTOS APPLICATION

Mylio Photos is more than just a way to organize your memories. Our users love how it helps you discover images you'd forgotten.

This section helps you navigate the Mylio Photos application to locate and organize your memories.

VIEWS

Mylio Photos has several ways to discover and organize your photos, all located in the **Views** section on the left side of the application window.

OPEN SIDEBAR: Click or tap this icon to display Mylio Photos' **Left Panel.**

DYNAMIC SEARCH: Click to switch to a dedicated view for **Dynamic Search**. Use **QuickFilters** to further refine results.

**ALL PHOTOS**: This view shows a thumbnail version of all the photos you've added to Mylio Photos.

LIFECALENDAR™: View your photos as a beautiful photo calendar, shown by the year, month, or day they were taken.

MAP: If GPS data is embedded in your images, you can preview them on a map to see where they were created.

PEOPLE: Use this view to locate photos of people. To tag faces to add to this view, go to **Dashboard** > **Actions** > **Tag Faces** or select the face-tagging icon from any view.
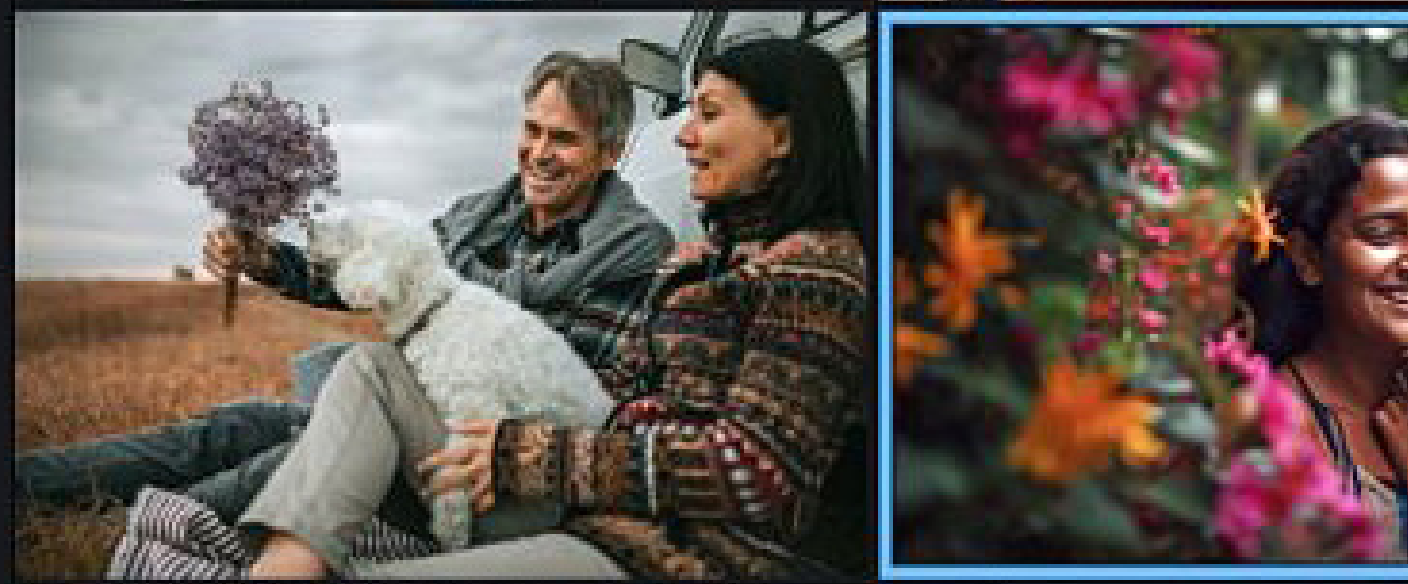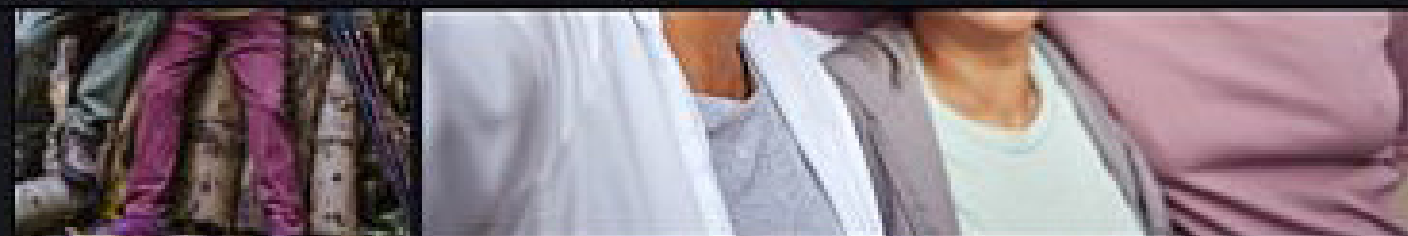
ALBUMS: Create or view albums, or groups of photos you want to share or quickly access. Adding pictures to an album does not change their stored location; you can add the same photo to multiple albums.

FOLDERS: View all the photo folders added to Mylio Photos from your computer, external hard drives, and other devices.

SPACES: Spaces makes it easier to control what you see on each device, how your library is organized, and more.

WORKFLOWS: Allow you to focus on specific objectives in Mylio Photos. These presets hide tools and icons, making it easier to focus on particular tasks.

TOOLS: Access commonly used tools such as Batch Face Tagging, Photo DeClutter and Photo DeDupe (Mylio Photos+)

DASHBOARD: The hub for controlling your devices, syncing, and other essential tasks.

All Tools

Basic

Organizing

Photo Sharing

File Management

Device Setup
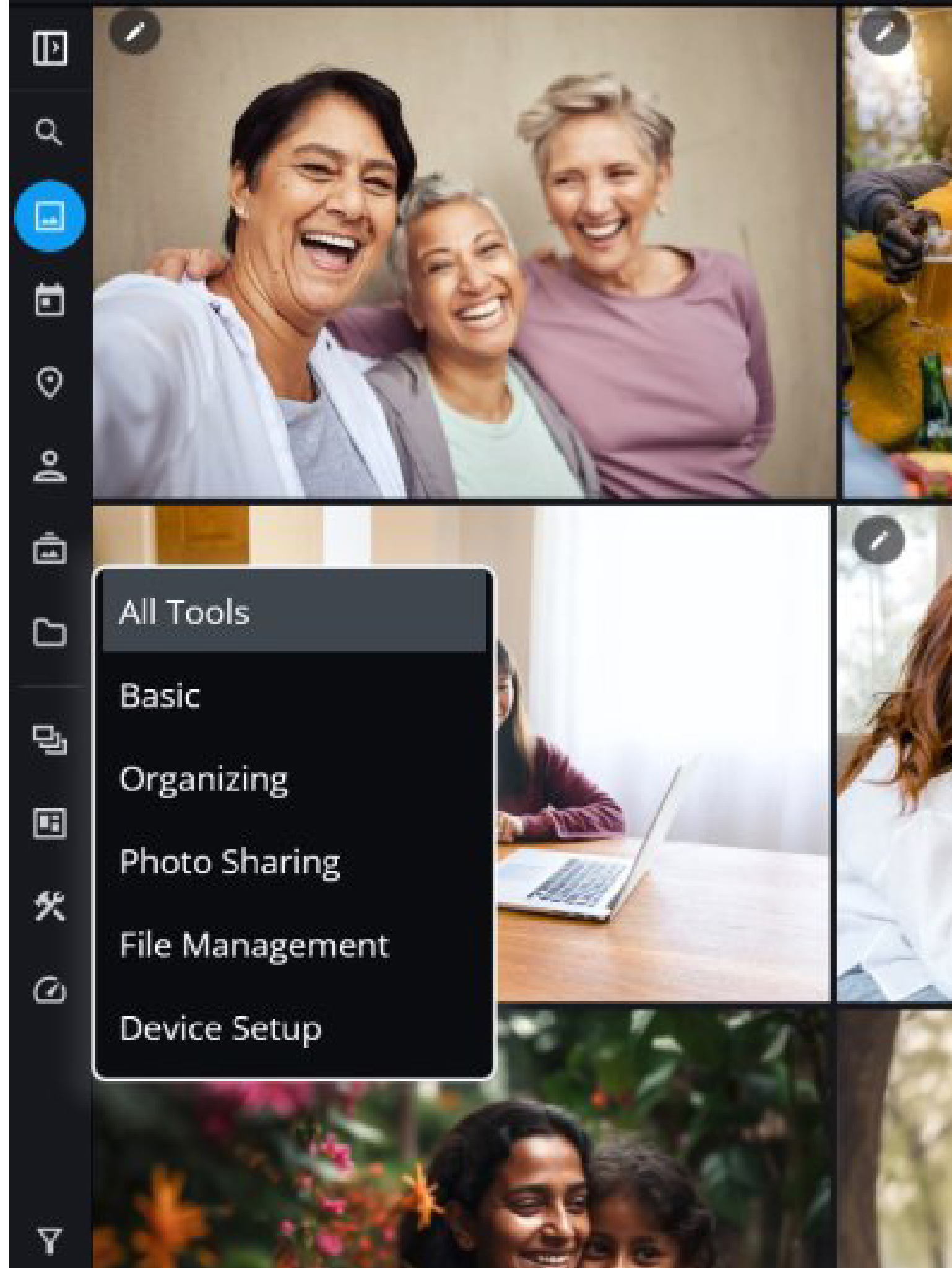
TOP APP BAR

The **Top App Bar** is located at the very top of the interface and gives you quick access to the following functions:

⊕ **ADD MEDIA**: Click this button to add photos from your device, an online service, or an external application on your device.

🔔 **NOTIFICATIONS**: Shows notifications to let you know what is happening in your application.

〜 **ACTIVITIES**: Displays what activities or tasks Mylio Photos is actively processing.

🖥 **DEVICES**: Quickly view the devices you have set up in Mylio Photos.

⦾ **HELP**: Access several ways to get help with Mylio Photos, such as the online community, contacting support, and so on.

◉ **ACCOUNT:** Easily access your account and manage account details

••• **MORE**: Use this button to change the sort of your images, select the type of grid to view your photos, choose which annotations are visible (e.g. ratings, date), play a quick slideshow of your images, or access the settings.
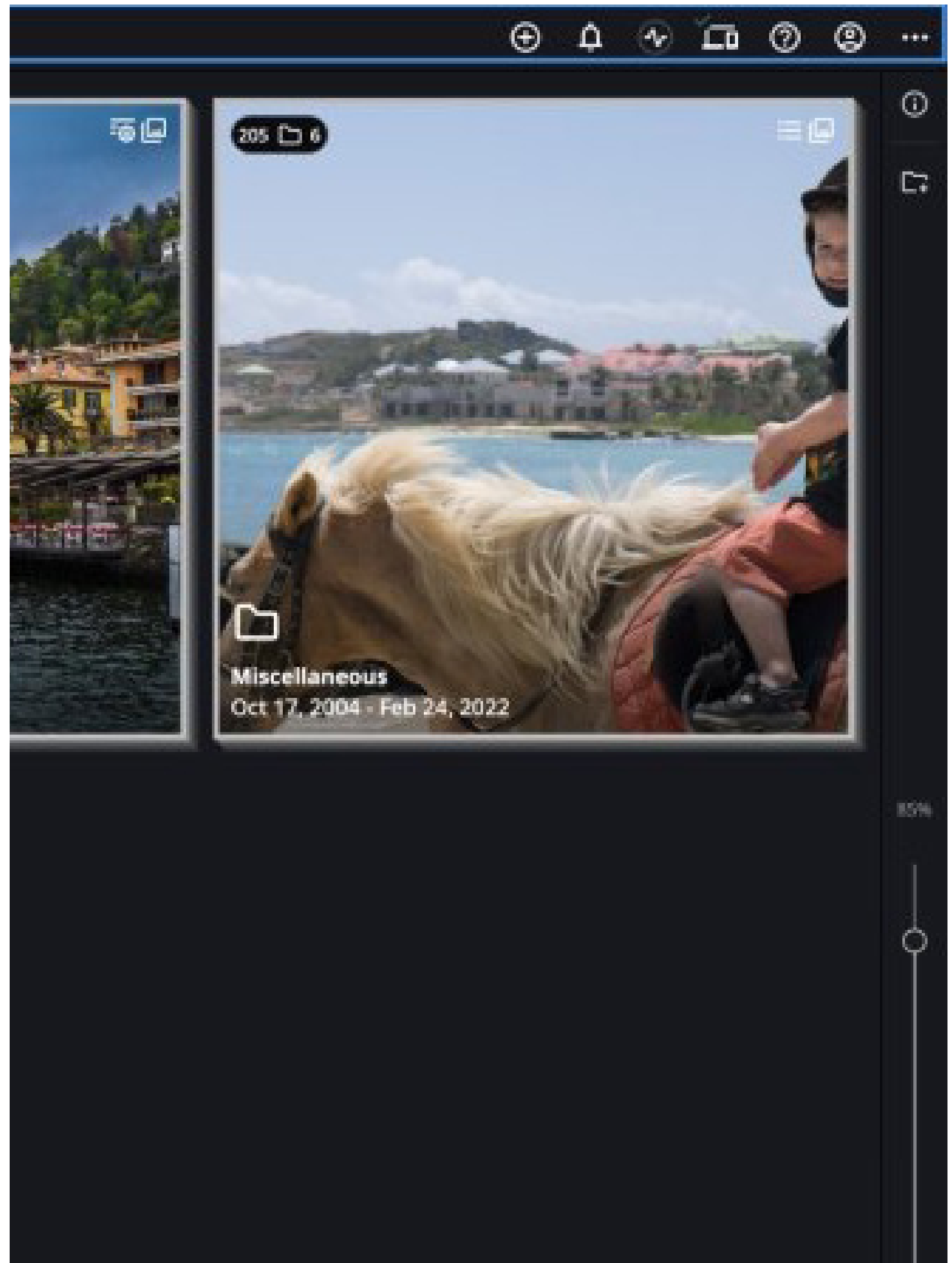
THE RIGHT SIDEBAR

The **Right Sidebar**, located along the right side of the screen gives you access to several functions. The buttons shown can change based on your current view.

ⓘ **INFO**: Opens **Side Panel** to reveal additional details.

↗ **SHARE**: Share, print, or export your selected photo(s).

⎓ **EDIT**: Reveals the edit options.

🏷 **RATING AND TAGGING**: Open for Rating, Labels, Flags.

👥 **FACE TAGGING**: Add or update a face tag.

↺ **ROTATE LEFT**: Rotate the selected image(s).

⤢ **CROP AND ROTATE**: Crop and rotate the image.

🖼 **AUTO PHOTO EDIT TOOLS**: Quick access to 1-click edits.

🗑 **DELETE**: Remove image(s) from your device.

GRID SIZE: Move the slider to increase or decrease the size of your images.

📖 **LEARN**: Conveniently access Mylio Photos' resources for education and help without leaving the application.

🗂 **MYLIO CLIPBOARD**: Temporarily store photos in memory when moving them between Folders, Albums, and other views.

⋮ **ACTIONS MENU**: Displays a series of actions you can perform with your current selection. You can also access this menu by right-clicking a photo or group of photos in the preview area.
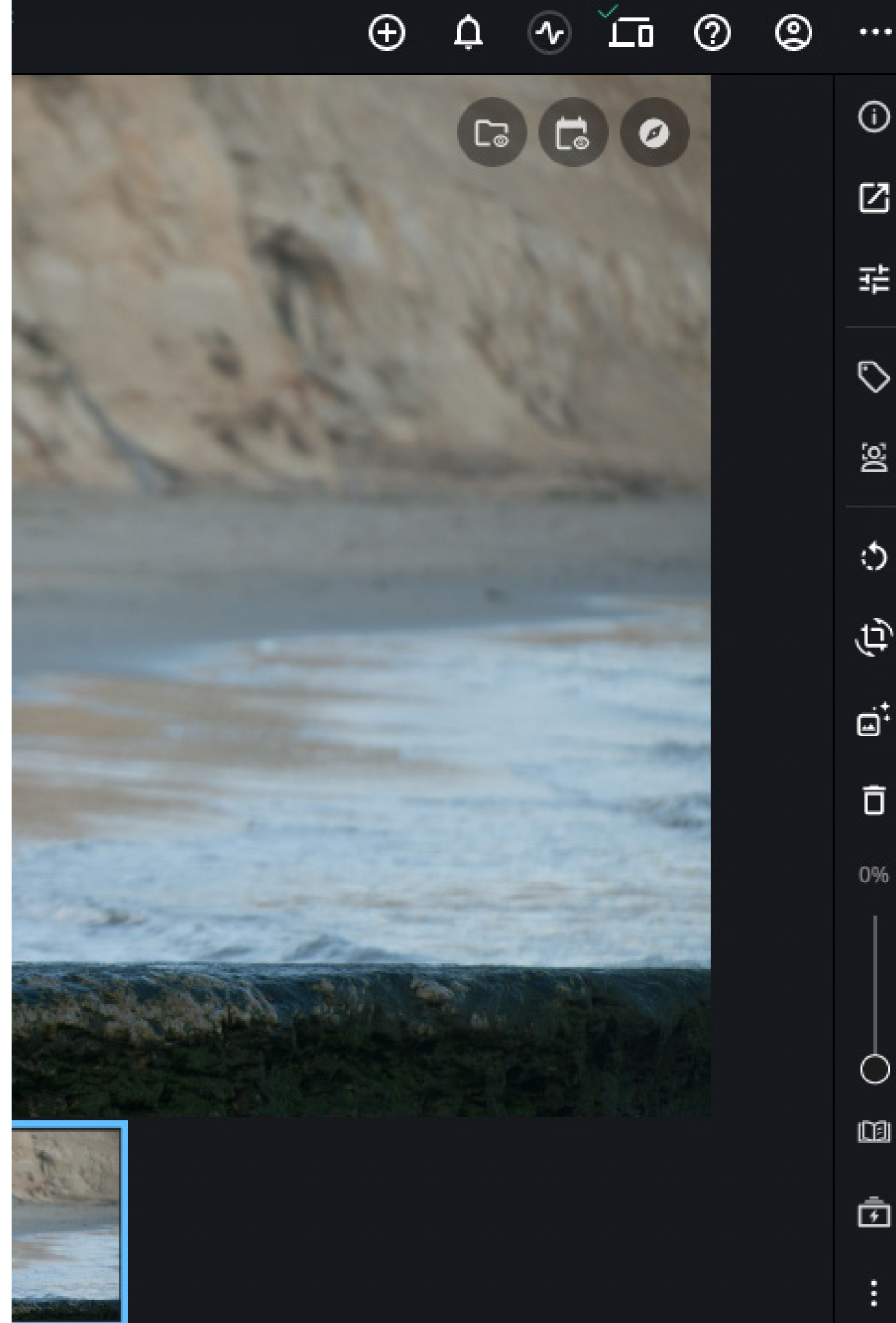
THE RIGHT PANEL

The **Right Panel** lets you manage and edit and view various photo, storage and sync parameters. The right panel can be opened when in use and closed when you prefer to focus on your photos.

INFO: The Info Panel lets you view and manage information about your photos, including title, caption, date, keywords, categories, location, and other metadata.

EDIT: The Edit panel lets you edit photos and includes an auto-enhance option, stylized presets, and other adjustments to make your photo look its best.

STORAGE: The Storage panel displays an overview of information related to a specific media file, including its sync policy, associated files, and the location of the original file.

SYNC: The Sync panel displays an overview of your connected devices and any sync activity.

INFO   EDIT   STORAGE   SYNC

Unknown Camera
Unknown Lens
4239 x 2825 (2.1 MB)

JPEG   WB?

Sync Policy:

Date Created   ...

Timestamp
Mar 22, 2023, 12:31:12 AM

91%

Title
A mother and daughter smile i...

Caption

File Name
2023-03-22_family_63.(jpeg, jpg...

∨   KEYWORDS
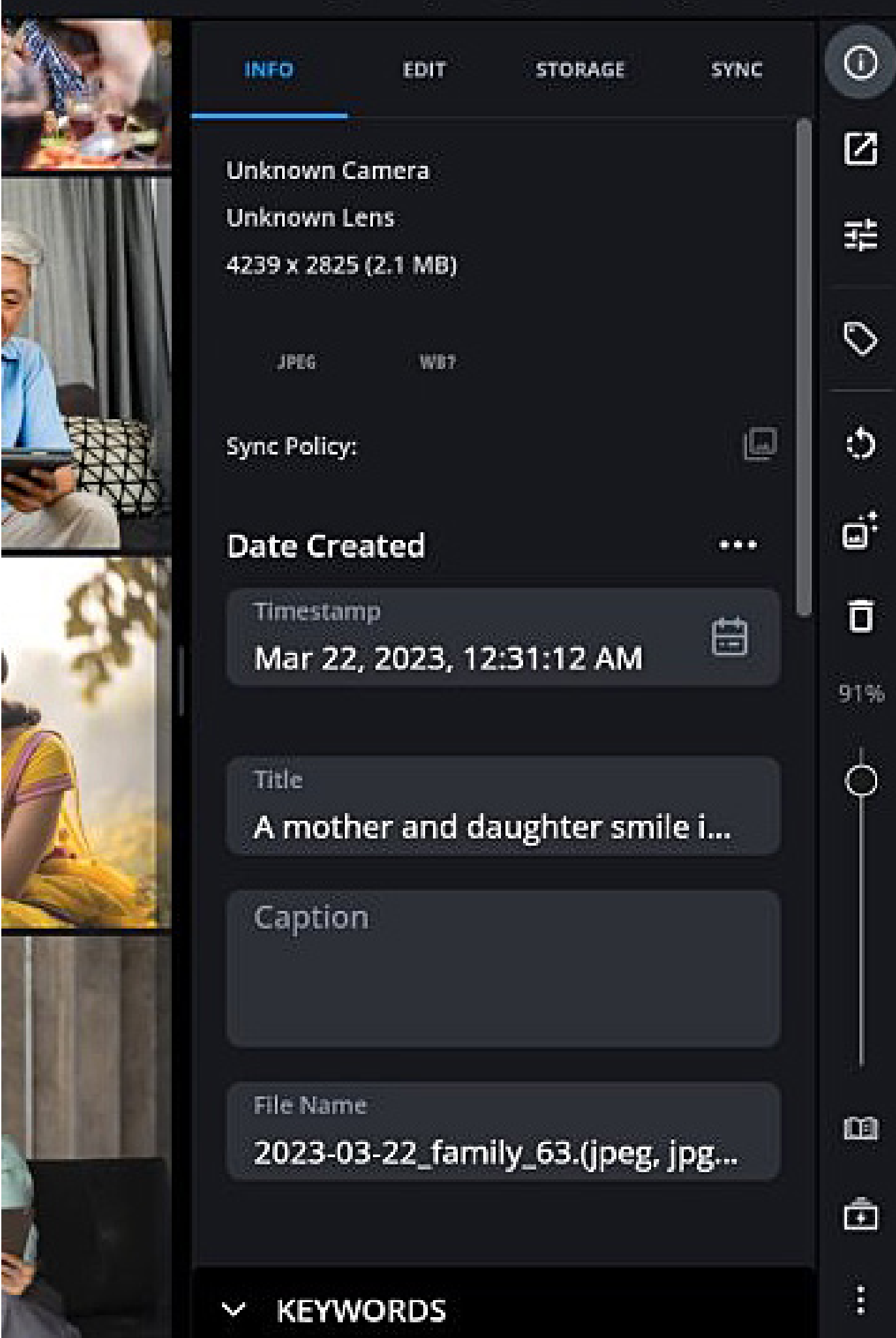
QUICKFILTERS AND SMART TAGS

Mylio Photos' **QuickFilters** helps you quickly find specific photos, videos, and documents by narrowing your browsing results based on specific criteria.

You can use QuickFilters in any view with options to filter by keyword, folder, date, event, file type, album, person, category, ratings, flags, labels, cameras, lenses, and more. QuickFilters work with metadata embedded in your photos and info you've added, such as people and location tags.

Mylio Photos can also help find the perfect photo with AI object recognition. Mylio Photos uses computer vision and can identify thousands of objects, activities and other visual properties.

Only Mylio Photos offers AI that's fully customizable to your preference. You can click the **Gear** icon next to any **SmartTag** to fine tune its sensitivity.

Dynamic Search, is the fastest way to find specific files. It will learn the type of data you commonly search for and create custom indexes specific to your device.

Using Filters & Search
Getting Started Video Series
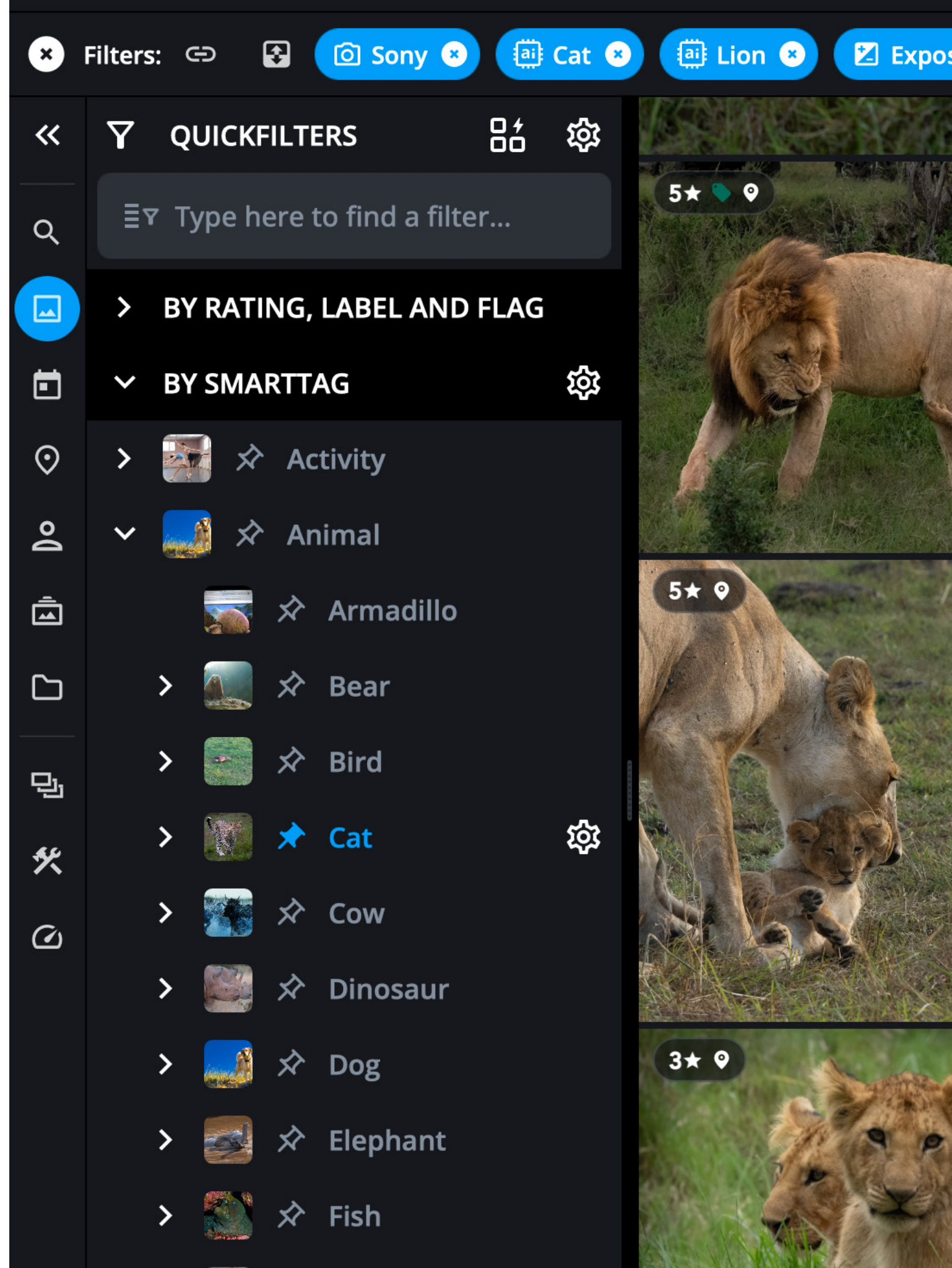
- **By Rating, Label, & Flag** – Filter your results by star rating, color label, or flag status.

- **By SmartTag** – Filter your results by recognizable objects and other visual traits using **SmartTags**.

- **By Folder** – Filter your results to one or more specific folders.

- **By Date** – Filter your results by date or date range.

- **By Event** – Filter your results by Event.

- **By File** – Filter your results by file type (photos, videos, documents, screenshots, and more) or specific file extensions.

- **By Album** – Filter your results to one or more specific Albums.

- **By Category** – Filter your results to one or more specific categories.

- **By Person** – Filter your results to one or more named and tagged people.

- **By Visual Property -** Filter your results by multiple camera options such as **White Balance**, **Shutter Speed**, **Metering Mode**, **ISO** and other **EXIF** metadata.

- **By Camera & Lens** – Filter your results by camera(s) (make, model, serial number) and lens(es) (make, focal length)

- **By Custom** – Filter your results by entering a custom keyword or phrase using advanced search expressions.

Tip: A Navigation Icon ⊞ will appear when the Map or Folder icons are selected.

28

Mylio Pictures
Mar 13, 1929 - Jul 19, 2024

📁 **Shared Content** 📂 (1)

637 📁 47
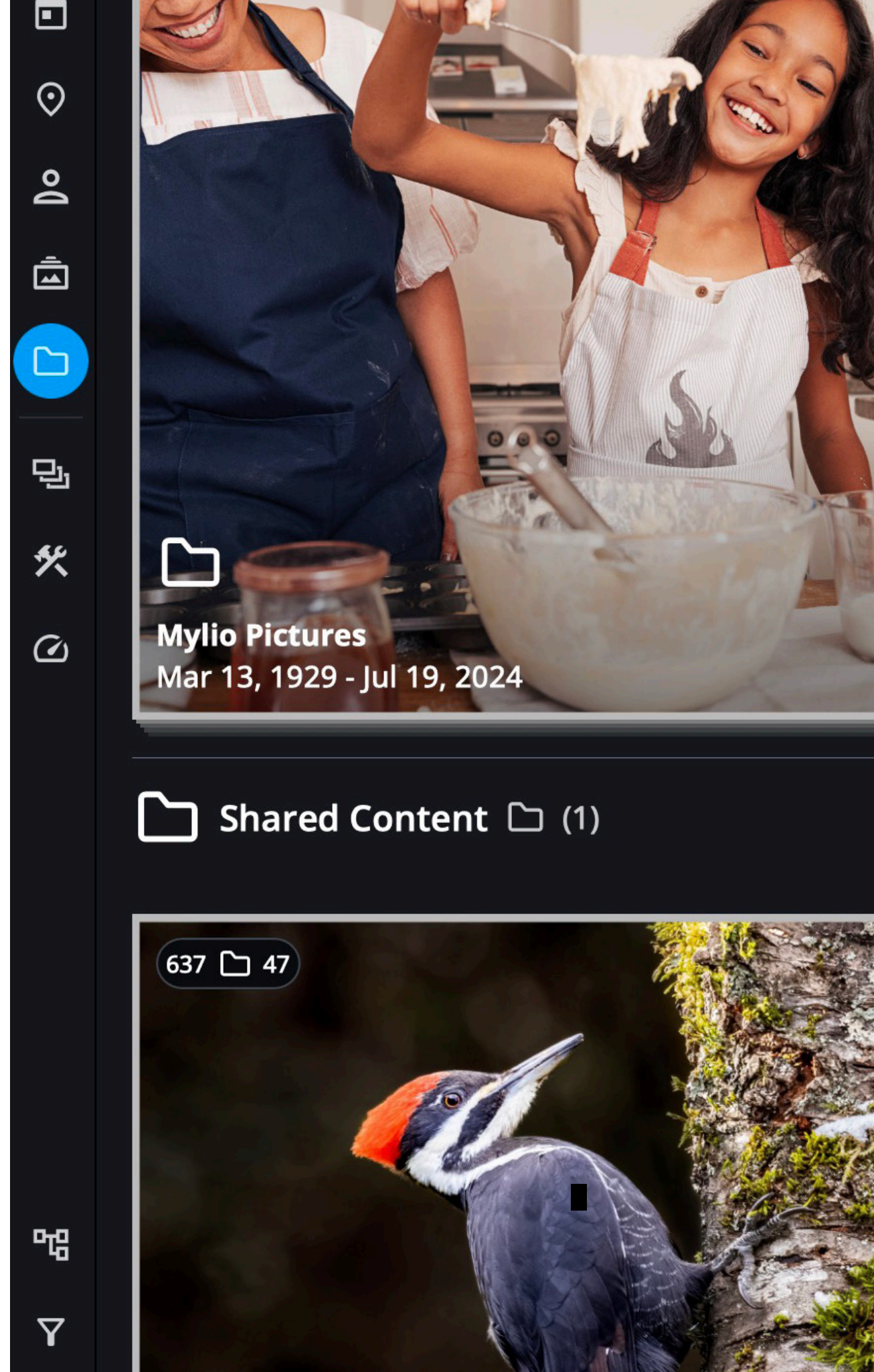
DYNAMIC SEARCH

Dynamic Search delivers faster results than any other search tool. It revolutionizes media search with an AI-driven **Dynamic Index** that's built entirely on your local devices (not the Cloud) to preserve your privacy.

The index is built on essential photo data:

- **SmartTags** identifying thousands of activities, objects, and visual properties.

- Text in images and documents (Optical Character Recognition, or OCR)

- Faces in pictures (Face Detection that suggests matches based on user input)

- Photo and file properties (from the camera's EXIF metadata)

- Embedded and user-added IPTC metadata

- GPS data that's reverse geo-coded into standard, human-readable addresses.

29

Japan

Photos (51)

Folders (1)

Japan Trip
30

Places (14)
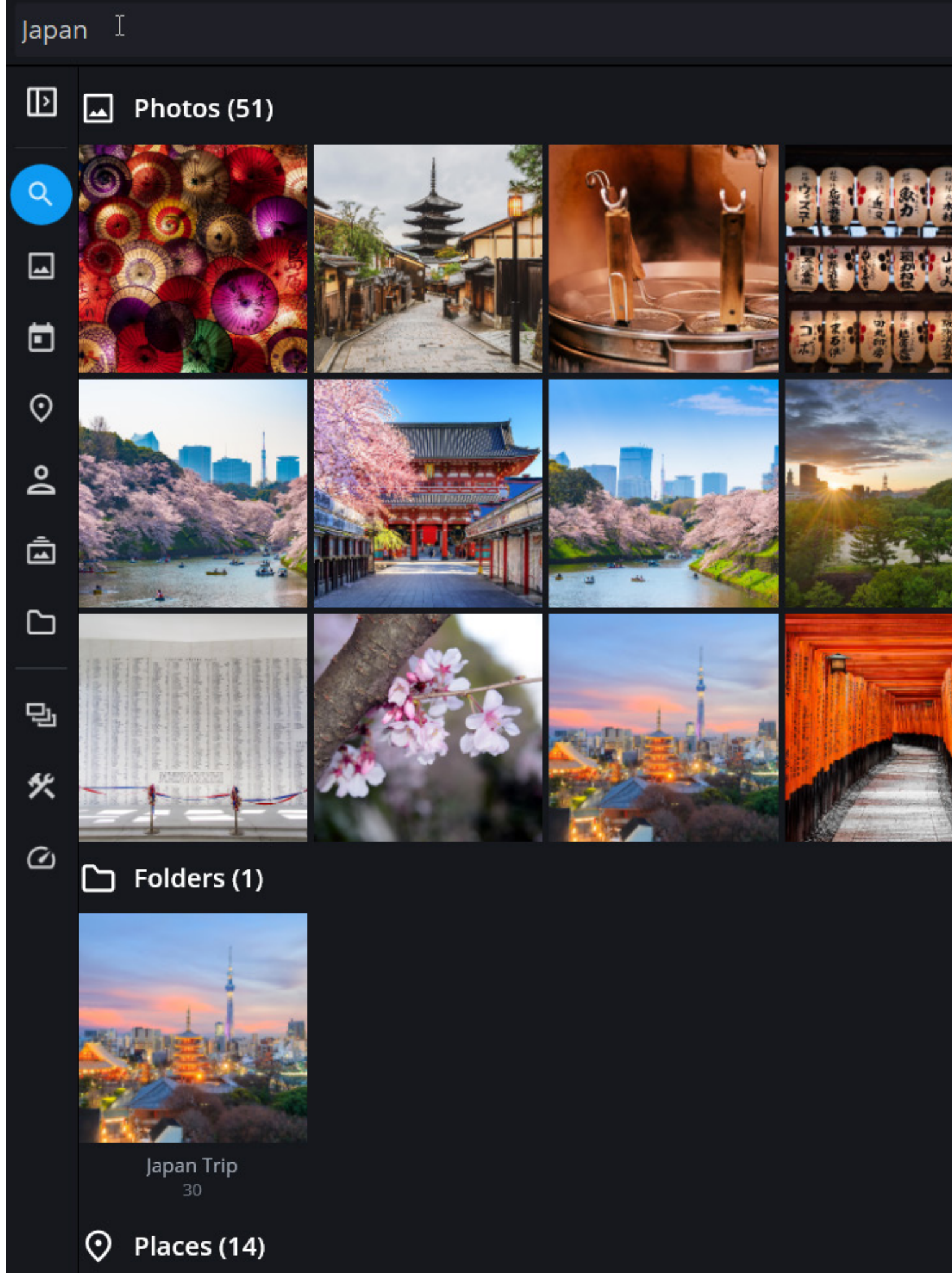
FAMILY HISTORY METADATA

The Family History metadata section includes essential tags which can be read by most genealogical and family history websites and software, making it simple to add and save important information for future generations.

Family History Metadata is on by default. To turn off the Family History view and see a more traditional professional photographer's point of view, go to the More ••• section and turn off Family History.

Viewing the Family History Metadata section:

STEP 1: Click or tap the **Ellipsis** icon ••• in the **Top App Bar** to access the **More** menu.

STEP 2: Toggle the switch next to **Family History** to show or hide the Family History metadata section.

STEP 3: Click on the **Info** icon ⓘ on the right sidebar to reveal the right panel and access the **Info Panel**.

Note: If you post memories to FamilySearch, a badge ⛶ will appear on your thumbnail.

INFO   EDIT   STORAGE   SYNC

Unknown Camera
Unknown Lens
6543 x 3667 (6.0 MB)
Optimized

JPEG   WB?

Sync Policy:

FAMILY HISTORY

POST MEMORIES TO FAMILYSEARCH

Date Shown   •••

Timestamp
Aug 24, 1979, 2:48:36 PM

Title
Yosemite in the Summer

Description
Mom, Dad, Kenny, and I camping near Yosemite National Park before the school

File Name
Camping with the family.(jpeg...

PEOPLE
KNOWN PEOPLE
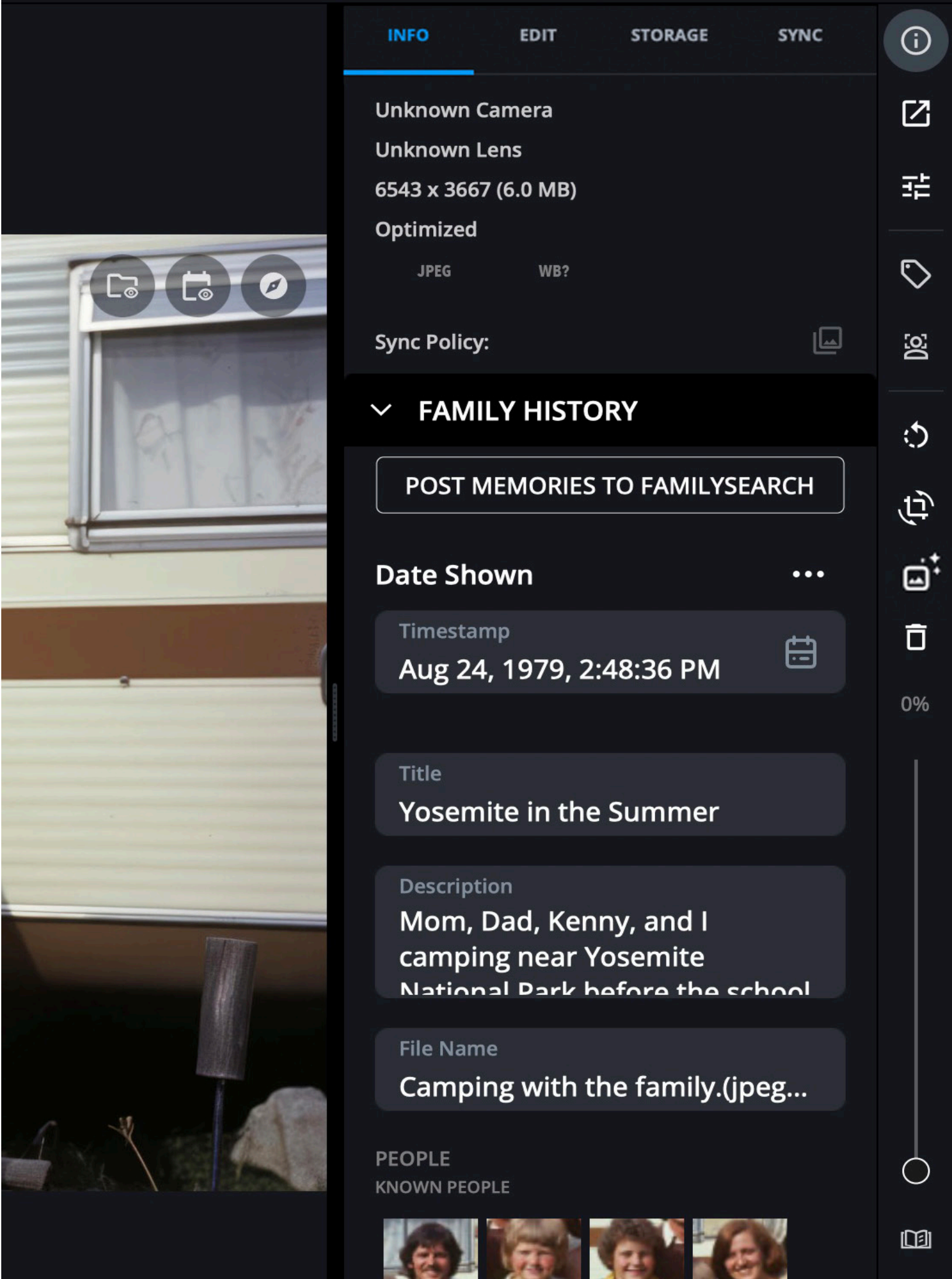
FAMILY HISTORY TOOLS

Improved Connections: Associate people with your family tree with one click.

STEP 1: Select a person in person view with a Single click

STEP 2: Click the Choose FamilySearch Contact button

STEP 3: Login to your FamilySearch account

STEP 4: Choose the person from the results list (sorted alphabetically by first name)

Historical Locations: Add geolocation data to scanned images.

STEP 1: Open a single image

STEP 2: In the Info panel, scroll to the Place section.

STEP 3: Review the tagged data.

STEP 4: Click the Look Up Historical Location button to review the location.

STEP 5: If satisfied with the results you can keep them or discard.

Tip: *If you need to scan further along the family tree, click the* ***Expand button*** *to search additional generations.*

United States

GPS Coordinates
37.848476, -119.599525
Tioga Pass Road, Tuolumne County, CA, United States of America

HISTORICAL LOCATION SHOWN
White Wolf, Tuolumne, California, United States

LOOK UP HISTORICAL LOCATION

Event Name
Yosemite Trip

> ALBUMS

> KEYWORDS

> SMARTTAGS
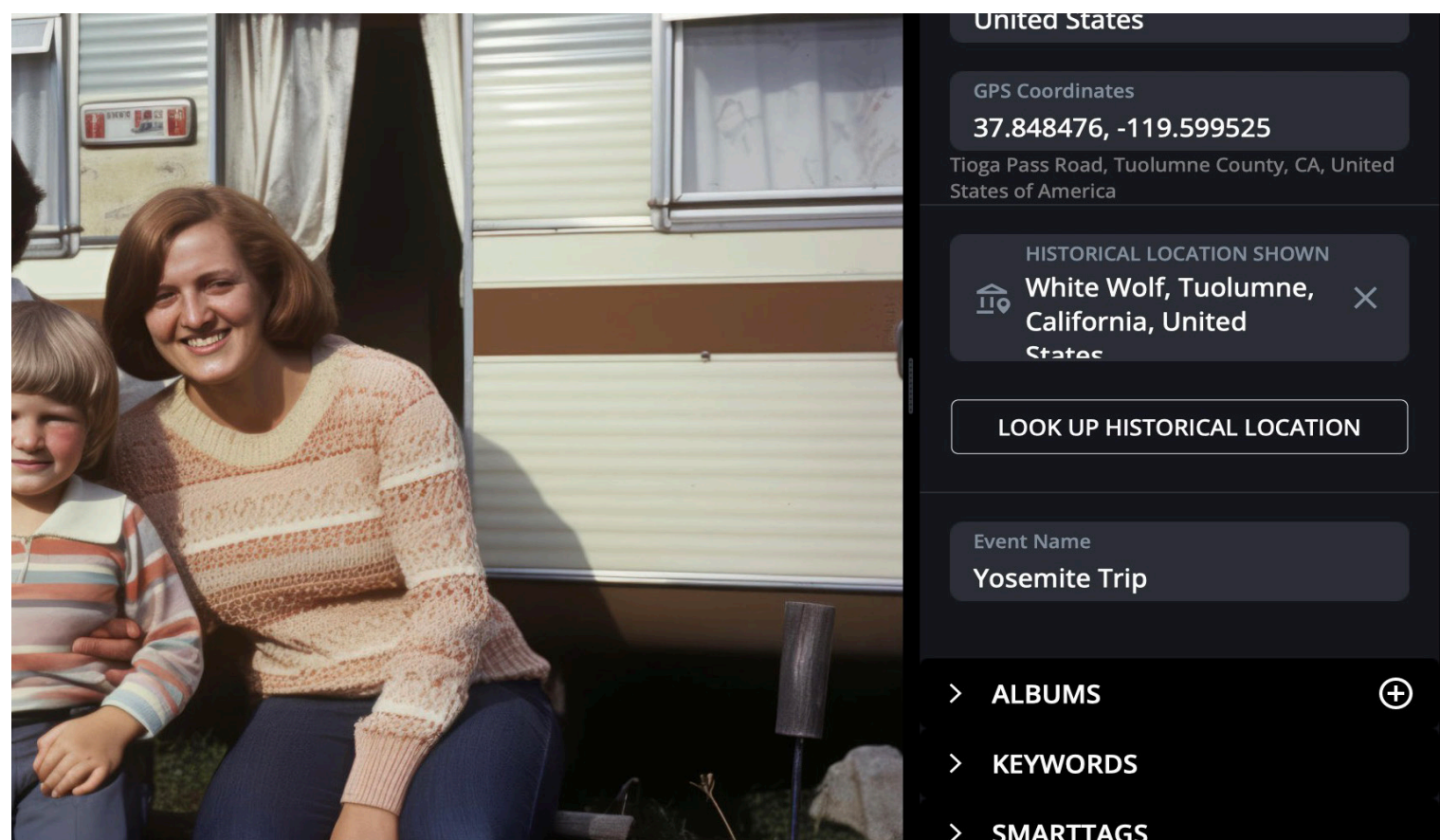
EDIT AND SHARE YOUR PHOTOS

VISUALLY ENHANCE AND SHARE YOUR FAVORITE PHOTOS

We edit our photos to make them look their best. Whether capturing images of your kids, recording moments of a spectacular vacation, or restoring old family photos, editing helps make your images look amazing.

Mylio Photos contains essential editing tools that work equally well on your computer and mobile devices. It also allows you to connect with other editing tools you might desire to use such as **Adobe Photoshop**, **Affinity Photo**, **Radiant Photo**, and others.

The **Edit** panel allows you to make basic edits to the selected image, including white balance, exposure, sharpening, and more.

Nondestructive editing: You can adjust your photos as needed. If you ever change your mind, you can reset them back to their original state at any time.

Crop & Rotate: Fix composition problems fast.

Quick Edits: **AutoEnhance** (adjusting exposure) and **AutoColor** (fix color balance issues) and **AutoTone** (for photos that lack contrast.)

Presets: One-click solution to adjust your photos for more creative editing and to solve problems.
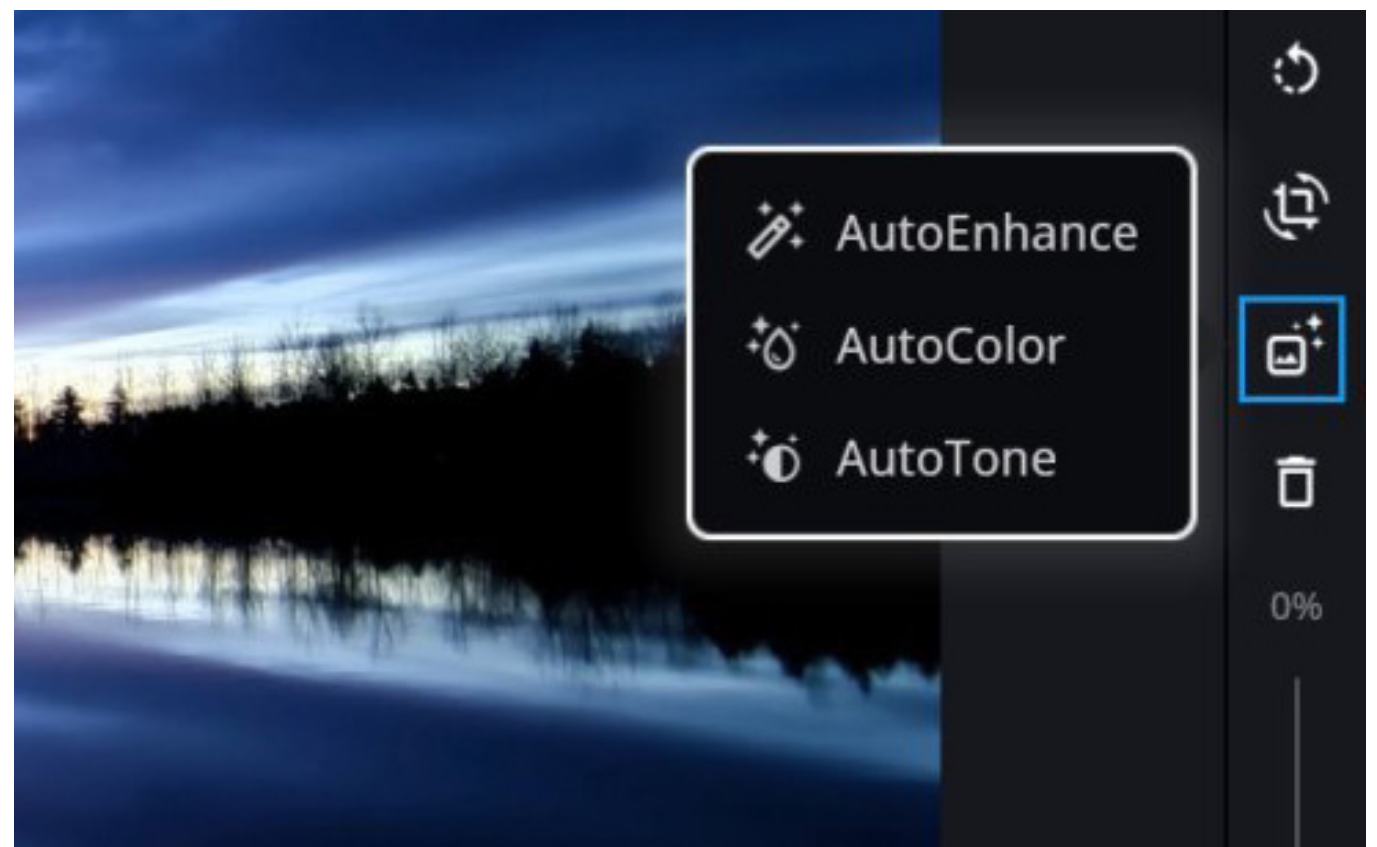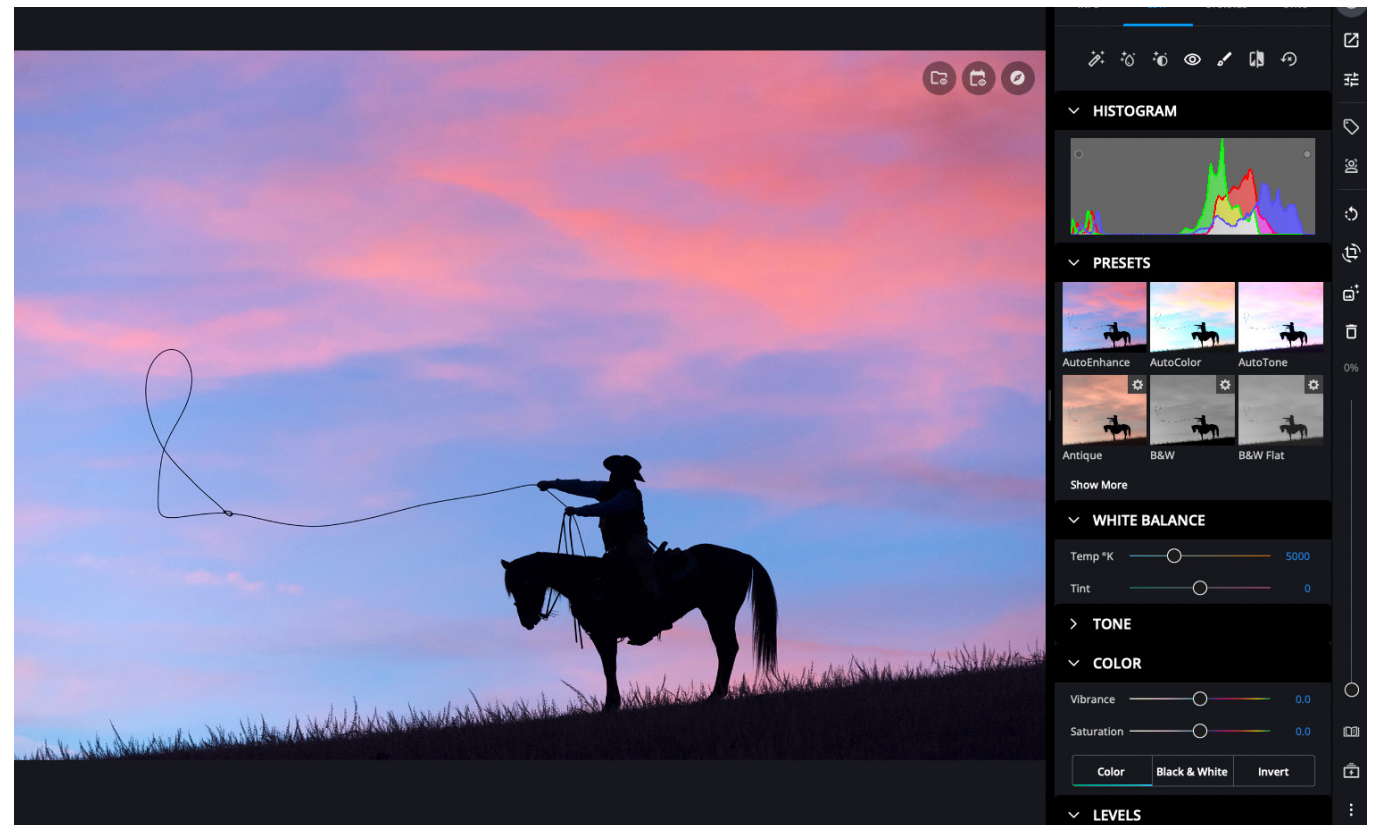
Additional Options: Adjust White Balance, Tone, Color, and more!

*Tip: To make a quick fix to your photo, use the **Auto Enhance, AutoColor, or AutoTone** buttons at the top of the Edit panel.*

Editing
How to quickly enhance your photos

SHARING YOUR PHOTOS

You can share or export images from your Mylio Photos account in several ways.

STEP 1: Select one or more images and click the **Share** button ⬏ in the toolbar on the right side of the application.

STEP 2: Choose how you want to share your image. For example, if you want to export the image file to your computer, you should select **Export**. However, you can also share the file directly in a text message, an email, Flickr, and more.

Note: Share options will change depending on the type of device you are using (e.g., macOS computer, Windows desktop computer, iPhone).

STEP 3: Follow the on-screen prompts to complete the export or share process.

Share & Export
Getting Started
Video Series

SHARED ALBUMS

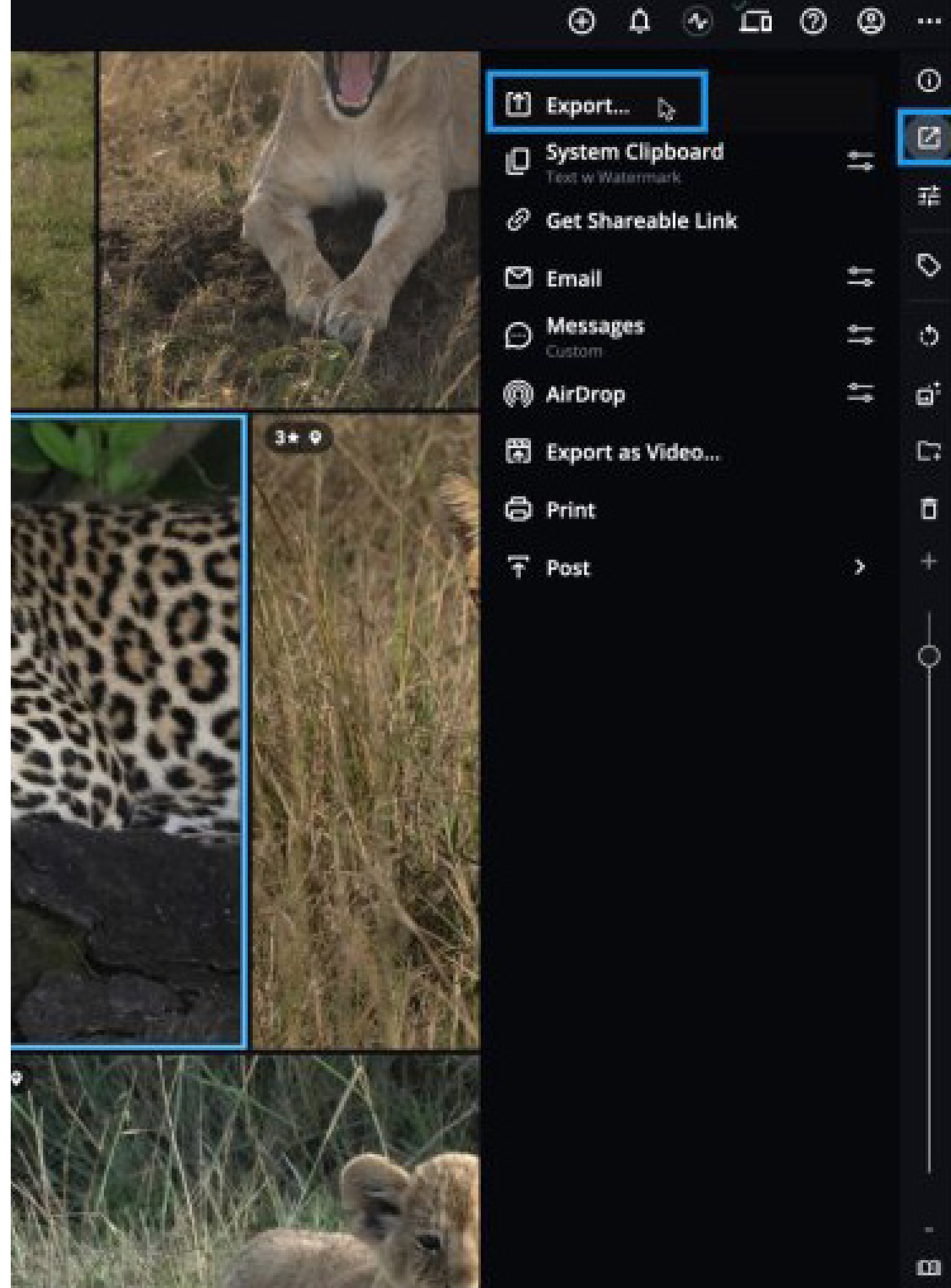With **Shared Albums**, you can create semi-private albums and share them with a select group of people. Images are hosted on non-indexed web pages, which ensures your images are not found by search engines.

STEP 1: Select any existing album or add photos to a new album. With a group of photos selected you can choose **Add to Album** from the **Action** menu in the lower-right corner.

STEP 2: Switch to the 🖼 **Album** view and select the desired album to publish.

STEP 3: Open the ⓘ **Info** panel if closed and then switch to the Info tab.

STEP 4: Locate and click the **Publish Shared Album** button. Be sure to check the boxed and agree to the terms when publishing.

STEP 5: Review the options for page style as well privacy controls for downloads, watermark, and metadata. When ready click **Share**.

STEP 6: When the album finishes publishing, you'll find it's link in the **Info** panel as well as options to open a web browser or send an email.

This feature is available for users with a Mylio Photos+ plan or an active trial.
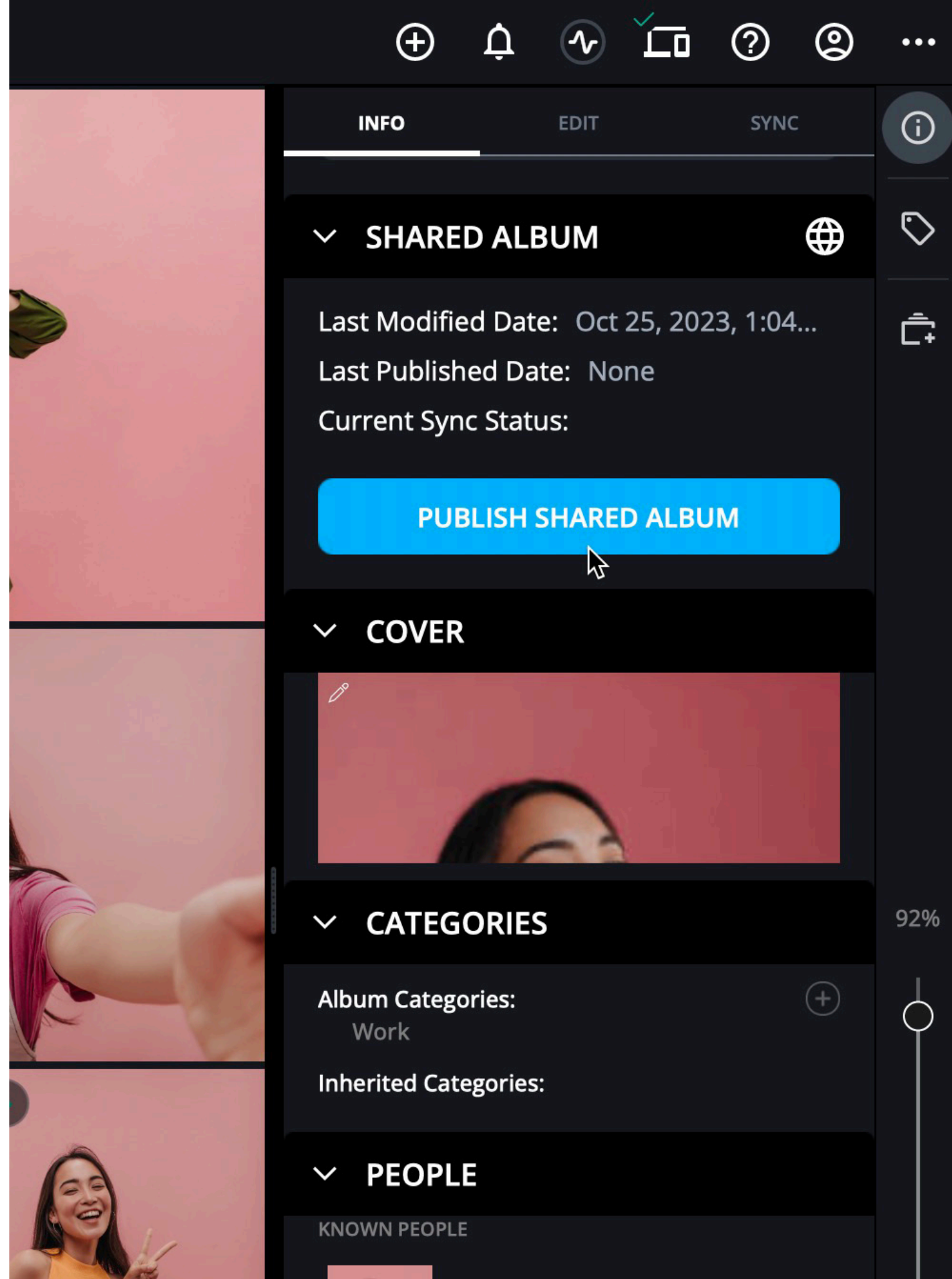
PROTECTING MEMORIES WITH MYLIO PHOTOS+

CHOOSING YOUR HOME BASE

With **Mylio Photos+**, you can connect all your devices to a personal network. This secure network makes it easy to view and selectively sync files on-demand.

Mylio Photos+ also adds another significant benefit: protection. You can add one or more large hard drives to your account to have a secure place to store a backup copy of all your images. External drives and other storage services are called **Vault devices** in Mylio Photos. Setting them up provides peace of mind.

You can designate any device as a **Vault**, but the best Vaults are a computer, external hard drive, network attached storage (NAS), or a third-party cloud service with enough storage to hold your entire Mylio Photos library.

Once you designate a Vault, Mylio Photos+ will automatically send copies of full-quality files to that device. You can add multiple Vaults for redundancy with your storage setup.

STEP 1: In Mylio Photos, access the **Dashboard** at the left of the screen. Then, click **Actions** and choose the **Add Device** option.

STEP 2: Now, choose which type of device you would like to add (e.g., external drive, cloud service, or NAS).

STEP 3: Follow the on-screen prompts to finish adding your drive to your account. Be sure to choose the Vault preset if the device is big enough to protect your whole library.

STEP 4: On the left, click **Devices**, and you will see your new drive has been added as a Vault.

Vault
Using Mylio Photos+ to protect your photos and videos

Choose a device to add to Mylio Photos

External Drive
Add an external drive to Mylio Photos for additional protection for your photos, videos, and files.

Cloud service
Store your files on a cloud service for easy, remote protection of your memories. Mylio Photos can even encrypt your files to keep them secure.

NAS
Add a NAS device to Mylio Photos for additional protection for your Photos, videos, and files.

Phone or tablet
Add Mylio Photos to your phone or tablet and take your library with you wherever you go. Mylio Photos also can help reclaim space on your mobile devices.

Computer
Install Mylio Photos on all of your computers and keep your files on all of your devices - even if they have limited space. Mylio Photos' unified library makes accessing your files easy.

MYLIO DRIVE+ WITH SECURECLOUD STORAGE

Mylio Drive+ provides privacy-focused, cloud-like storage, ideal for securing cherished memories and important digital assets. It requires a **SecureCloud** add-on to your Mylio Photos+ membership for syncing original-quality files, even if the storage plan is smaller than your entire library.

• Mylio Drive+ is 100% optional.

• Mylio Drive+ is powered by Backblaze, one of the most reliable and secure hosting networks.

• All files you sync with Mylio Drive+ are encrypted and can only be viewed or accessed by devices signed into your Mylio account.

• Mylio Drive+ supports original-quality photos, videos, and documents. While Mylio Drive only supports optimized photos, Mylio Drive+ can store any supported files you've added to your Mylio Photos library.

• Mylio Drive+ allows precise syncing by letting you select files for Cloud storage based on criteria like ratings, labels, or file type. Use the **SyncCollections** tool in the Device Sync Policies section of the Dashboard to configure this.

Choose a device to add to Mylio Photos ✕

External Drive
Add an external drive to Mylio Photos+ for additional protection for your photos, videos, and files.

Mylio Drive
Store optimized images for all your devices with our private online storage service. Included with a Mylio Photos+ trial or subscription.

Mylio Drive+
Upgrade your Mylio Drive capacity with the option to store original quality photos and videos. Requires an additional SecureCloud subscription.

Cloud service
Store your files on a cloud service for easy, remote protection of your memories. Mylio Photos+ can even encrypt your files to keep them secure.

NAS
Add a NAS device to Mylio Photos+ for additional protection for your Photos, videos, and files.

Phone or tablet
Add Mylio Photos to your phone or tablet and take your library with you wherever you go. Mylio Photos also can help reclaim space on your mobile devices.

Computer
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